

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcسد.org**

PUBLIC MEETING NOTICE & AGENDA

**January 28, 2022
9:30 A.M.**

This meeting will be held in the Pebble Beach Community Services District Boardroom at 3101 Forest Lake Road, Pebble Beach, CA 93953.

All attendees will be required to wear a mask at in-person meeting and provide proof of vaccination or negative test within 72 hours.

To access the meeting via Zoom please click on the link or copy/paste it into your browser:

<https://us02web.zoom.us/j/84009289942>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use:

Webinar ID: 840 0928 9942

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office or via email at pbcسد@pbcسد.org by 10 a.m. on Thursday, January 27. All submitted written comments will be provided to the Board and you may also comment during the teleconference webinar.

CALL TO ORDER & ROLL CALL

Jeffrey B. Froke, President ___ Leo M. Laska, Vice-President ___

Richard D. Verbanec ___ Richard B. Gebhart ___ Peter B. McKee ___

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances**: *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes**: *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve [Minutes](#) of Regular Board meeting held on December 10, 2021.
4. Receive [Statement of Receipts and Disbursements for November and December 2021](#).
5. Receive [Cash Basis Budget Report for December 2021](#).
6. Approve [Check Registers for November](#) and [December 2021](#).
7. Receive update on [PARS \(Public Agency Retirement Services\) Trust and CalPERS \(California Public Employee Retirement System\) Unfunded Liability](#).
8. Approve soliciting [Request for Proposals \(RFP\) for annual audit of financial transactions](#).

LAW ENFORCEMENT

9. Receive [Law Enforcement Program Status Report for quarter ending December 31, 2021](#).

FIRE DEPARTMENT

10. Receive [Fire Chief's monthly report](#) of Fire Department operations, training and fire prevention.
11. Approve extension of [Paramedic Provider Agreement with Monterey County Emergency Medical Services Agency](#).
12. Authorize extension of [agreement for prescribing physician of Advanced Life Support \(ALS\) paramedic program](#).

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcisd.org 3 to 5 days before the Board meeting.

MAINTENANCE, ENGINEERING & CONSTRUCTION

13. Receive monthly utilities [operations and maintenance](#) report for wastewater collection, treatment and disposal and recycled water distribution systems.
14. Receive status report regarding active [PBCSD capital improvement projects](#).
15. Adopt [Resolution 22-01](#) approving Project Assignment No. 51 with E2 Consulting Engineers for engineering services for annual fire hydrant testing and hydraulic water system model update.
16. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Report from Director Verbanec on [December 30, 2021 CAWD Board meeting](#).
 - B. Report from Director Gebhart on [January 27, 2022 CAWD Board meeting](#).
 - C. Assign Director McKee to attend CAWD Board of Directors meeting scheduled for Thursday, February 24, 2022.

SOLID WASTE MANAGEMENT

17. Receive report regarding Monterey Regional Waste Management District (MRWMD) Board meetings held on [December 17, 2021](#) and [January 21, 2022](#).
18. Adopt [Ordinance No. 27](#) titled Mandatory Organic Waste Disposal Reduction Ordinance.
- 18b. Emergency Agenda Item available to PBCSD less than 72 hours prior to the Board meeting: [Resolution 22-02](#) authorizing submittal of SB1383 Grant Application

GENERAL GOVERNMENT

19. Receive report on [January 18, 2022 meeting of the Special Districts Association of Monterey County](#).
20. Authorize [recruitment for two positions for Environmental Compliance and Engineering and approve job description for Environmental Compliance position](#).
21. Consider and approve [2022 assignments for PBCSD Board of Directors](#).

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MISCELLANEOUS INFORMATION AND COMMUNICATIONS

22. This time is reserved for receiving *miscellaneous* written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.

A. General Manager Report.

B. Questions from Directors or staff seeking clarification of matters within purview of the District.

C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

- The next meeting of Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, February 24, 2022 at 9:00 a.m.** (*Director McKee representing PBCSD Board of Directors*).
- The next meeting of Board of Directors of **Monterey Regional Waste Management District** will be held on **Friday, February 18, 2022 at 9:00 a.m.** (*Director Laska representing PBCSD*).
- The next meeting of **Reclamation Management Committee** will be held on **Tuesday, February 8, 2022 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
- The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, April 19, 2022 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, February 24, 2022 at 4 p.m.** (*Director Froke representing PBCSD*).
- The next meeting of **Pebble Beach Community Advisory Board** will be held on **Wednesday, March 2, 2022.** (*Director Froke representing PBCSD*)

CLOSED SESSION

23. A closed session of Board is not planned but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

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ADJOURNMENT

24. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, February 25, 2022 at 9:30 a.m.**

Note: Agenda reports may be viewed in District Administrative Office or at www.pbczd.org 3 to 5 days before the Board meeting.