

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Regular Meeting of October 25, 2024**

MINUTES

CALL TO ORDER

A regular meeting of the Board of Directors of the Pebble Beach Community Services District (PBCSD) was held in the PBCSD board room on October 25, 2024. President Leo M. Laska called the meeting to order at 9:30 a.m.

ROLL CALL

Directors Present: Leo M. Laska – President, Richard B. Gebhart – Vice President, Jeffrey B. Froke, Peter B. McKee, and Richard D. Verbanec

Directors Absent: None

Others Present:

Nick Becker, General Manager

Chris Simmons, Associate Engineer

Rob Wellington, Legal Counsel

Marianna Pimentel, Chief Financial Officer (CFO)

Yuriana Nuñez, Administrative Coordinator

Nic Faro, Maintenance Manager

Matt Stanford, Assistant Chief, Western Division, CAL FIRE

Tom Bolyard, Battalion Chief, CAL FIRE

Curtis Rhodes, Battalion Chief, CAL FIRE

Frank Espinoza, Fire Prevention and Planning Chief, CAL FIRE

John Trenner, Fire Prevention and Planning, CAL FIRE

Cheryl Burrell, Planning and Real Estate Division, Pebble Beach Company (PBCo)

Shawn Casey, VP Resource Management, PBCo

Peter Brown, Director of Security, PBCo

Laura Silva, Security, PBCo

Barbara Buikema, General Manager, Carmel Area Wastewater District (CAWD)*

Kevin Urquhart, Board Director, CAWD

Vinod Badani, E2 Consulting Engineers*

Charles DeWitt, Board Director, Del Monte Forest Property Owners (DMFPO)*

Jerry Verhasselt, Pebble Beach resident

Hampton Stewart, Pebble Beach resident

Mark Stilwell, Pebble Beach resident

Chris Pia, Sergeant, California Highway Patrol (CHP)*

Andres Rosas, Commander, Community Outreach, Monterey Co. Sheriff's Office

Robert Rathie, Legal Counsel*

Kathleen Lee, Director of Governmental and Community Affairs, PBCo *

Laura Paxton, Board Clerk

**Signifies virtual attendance*

APPEARANCES, ORDER OF BUSINESS, & ANNOUNCEMENTS

There were no appearances, announcements, or requested agenda changes.

MINUTES AND FINANCIAL MATTERS

MOTION 24-10-01

Moved by Director Verbanec, seconded by Director Froke, and unanimously carried 4-0 to approve, as presented, the *Minutes* of the Regular Board meeting held September 27, 2024. (Director Gebhart arrived to the meeting after the vote.)

Statement of Receipts and Disbursements

The Board received and reviewed the *Statement of Receipts and Disbursements* for September 2024 and CFO Pimentel presented slides.

Cash Basis Budget Report

The Board received and reviewed the September 2024 report and CFO Pimentel presented.

Check Register

MOTION 24-10-02

Moved by Director Verbanec, seconded by Director Froke, and unanimously carried 5-0 to approve the *Check Register* for September 2024.

LAW ENFORCEMENT

Law Enforcement Program Status Report

The Board received and reviewed the Law Enforcement Program Status Report for the quarter ending September 30, 2024. Sgt. Pia reported no significant events during car week or the rest of the reporting period. Peter Brown, PBCo Director of Security will analyze speed data in problem areas to coordinate enforcement timing. General Manager Becker noted that there are plans to update the citation location map in the report to better define actual locations instead of "other locations" where citations are issued.

Mr. Mark Stilwell addressed the board and Sergeant Pia, requesting CHP inform speeders that they are being cited for unsafe speed in areas of the forest where basic speed law applies, instead of informing incorrectly that the citation is for speed in excess of a 25mph forest-wide limit.

Andres Rosas, Commander for Monterey County Sheriff's Office provided a report of Pebble Beach burglary, theft, and vandalism statistics year to date through September 2024, and a comparison of years 2020 through 2024 to date. License Plate

Recognition (LPR) tracking technology led to the arrest of a perpetrator in a recent theft from the Lodge and was used to determine that a reported stolen car was only misplaced by the owner. Commander Rosas is now assigned to Community Outreach for the Sheriff's Office, and Joseph Banuelos is now assigned as the Coastal Station Commander.

FIRE DEPARTMENT

Fire Chief's Monthly Report

The Board received and reviewed the *Monthly Fire Department Activity Report for September 17 – October 15, 2024*. Chief Bolyard reported on operations. New Fire Truck 22 has been delivered and is anticipated to be fully equipped and in service before the end of the year. Chief Espinoza reported on training and fuel reduction. The Zombie Run will be held tomorrow, beginning at the Corporation Yard at 9:00 a.m.

MAINTENANCE, ENGINEERING AND CONSTRUCTION

Wastewater Collection, Treatment and Disposal System

The Board received and reviewed the *Engineer's Report of Utilities Operations and Maintenance for September 21 - October 18, 2024*. Associate Engineer Simmons presented slides. The reservoir was at 41% capacity. A trend reversal in storage is anticipated at the lake with the onset of winter.

PBCSD Capital Improvement Projects

The Board received and reviewed *the Engineer's Report* and Engineer Simmons presented. To further enhance the undergrounding program, PG&E has suggested electrical line isolation points be installed in certain open space areas. Engineer Simmons provided renderings of the Facility Improvement Project and took directors' questions and guidance.

Hwy 68 Pump Station (P-4) Rehabilitation Project Engineering Services

The Board received and reviewed the *Engineer's Report and Resolution No. 24-33*. Engineer Simmons presented slides.

MOTION 24-10-03

Moved by Director Froke, seconded by Director Verbanec, and unanimously carried 5-0 to adopt *Resolution 24-33* approving Project Assignment No.60 to the Master Agreement with E2 Consulting Engineers, Inc. to provide engineering design and bid-phase services required for Highway 68 Pump Station (P-4) Rehabilitation Project for an amount not to exceed \$155,000.

SOLID WASTE MANAGEMENT

ReGen Monterey Board Meeting

The Board received and reviewed the *Agenda Information* for the ReGen Monterey Regular Board meeting held October 18, 2024, attended by Director McKee. The

proposal to negotiate a reimbursement agreement with California American Water (CAW) was ultimately defeated, to be reconsidered after the fate of CAW's proposed desalination plant is better known. A 15-year compost operations agreement with Keith Day Company was approved. David Ramirez is now the ReGen Monterey Director of Engineering and Compliance.

2024 HHW and E-Waste Collection Event

The Board received and reviewed the Administrative Coordinator Report and Ms. Nuñez presented videos of the 17th event held September 14, 2024. She noted that 437 vehicles came through, resulting in 272 tons of waste and reusable items collected. General Manager Becker thanked Ms. Nuñez, PBCSD admin and fire staff, PBCo staff, and participating organizations for a very successful event.

GENERAL GOVERNMENT

Special Districts Association of Monterey County

The Board received and reviewed the *General Manager Report* of the Special Districts Association meeting held October 15, 2024, attended by General Manager Becker who gave highlights. CFO Pimentel will research and present more information on ERAF "shifts" over time and the impact on District property tax revenues and will clarify the term "successor agencies" as noted on the Monterey County Property Tax Distribution pie chart provided.

CAWD/PBCSD Agreement for Wastewater Treatment Facilities

The Board received and reviewed *Resolution No. 24-34*, the draft First Amendment to Agreement for Use of Wastewater Treatment Facilities, and the original 1994 agreement. General Manager Becker noted operational cost allocation in the past was originally based on biological oxygen demand (BOD), suspended solids (SS). BOD and SS have not been measured for the last 15 years when cost allocation became based on flow only; the proposed amendment brings the agreement into alignment with current practice. Under the 1994 agreement, CAWD prohibits PBCSD from placing storm water into the sewer system to be conveyed to CAWD making the Reclamation Project alternative source water (ASW) facilities inflow to CAWD in conflict with the agreement; proposed amendment will allow for ASW to be conveyed to CAWD.

MOTION 24-10-04

Moved by Director McKee, seconded by Director Froke, and unanimously carried 5-0 to adopt Resolution No. 24-34 approving the First Amendment to Agreement for Use of Wastewater Treatment Facilities Between the Carmel Area Wastewater District and the Pebble Beach Community Services District.

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

Oral reports from General Manager

The Board received and reviewed *the General Manager's Report* covering meetings, events, and information received during the month of October. Counsel Wellington noted the claim under the title Public Records Request/Liability Claim regarding a bicycle hitting a pothole on Lisbon Lane was misdirected as PBCSD has no road ownership. Mr. Becker announced that incumbent Directors Laska, Gebhart, and Verbanec were re-elected via an uncontested election to serve another four-year term commencing January 1, 2025.

CLOSED SESSION

There was no closed session held.

ADJOURNMENT

MOTION 24-10-05

M/S/C (unanimous) to adjourn at 11:35 a.m. to a regular Board meeting to be held on Friday, December 13, 2024, at 9:30 a.m., in person and virtually.

Nicholas R. Becker, Board Secretary Pro Tem