



**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
3101 Forest Lake Road, Pebble Beach, CA 93953
(831) 373-1274
www.pbcسد.org**

PUBLIC MEETING NOTICE & AGENDA

**December 13, 2024
9:30 A.M.**

This meeting will be held in-person at the Pebble Beach Community Services District Boardroom at 3101 Forest Lake Road, Pebble Beach, CA 93953.

To access the meeting virtually, please click on the Zoom link or copy/paste it into your browser:

<https://us02web.zoom.us/j/81838056693>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use:

Webinar ID: 818 3805 6693

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit comments in writing to our office or via email at pbcسد@pbcسد.org by 10 a.m. on the day before the Board meeting. All submitted written comments will be provided to the Board and you may also comment during the meeting.

CALL TO ORDER & ROLL CALL

Leo M. Laska, President ____ Richard B. Gebhart, Vice President ____

Richard D. Verbanec ____ Jeffrey B. Froke ____ Peter B. McKee ____

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

SWEARING-IN OF DIRECTORS

1. Execution of *Oath of Office* by Leo Laska, Richard Gebhart, and Richard Verbanec for terms of office as Directors of the Pebble Beach Community Services District.

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

2. ***Appearances:*** Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda unless immediate action is required or there is an emergency.
3. ***Agenda Changes:*** Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.

MINUTES & FINANCIAL MATTERS

4. Approve [Minutes](#) of Regular Board meeting held on October 25, 2024.
5. Receive [Statement of Receipts and Disbursements for October 2024](#).
6. Receive [Cash Basis Budget Report for October 2024](#).
7. Approve [Check Register for October 2024](#).
8. Receive [PBCSD Annual Comprehensive Financial Report including Independent Audit Report for Fiscal Year ended June 30, 2024](#).
9. Receive [Monterey County Treasurer's Investment Report for quarter ending September 30, 2024](#).

FIRE DEPARTMENT

10. Receive [Fire Chief's monthly report](#) on Operations, Training, and Fire Prevention.
11. Receive report for [10th Anniversary Pebble Beach 2K/5K Zombie Race and Emergency Preparedness Fair on October 26, 2024](#).
12. Adopt [Resolution 24-35](#) declaring reserve Fire Truck 122 surplus and authorize donation to South Bay Regional Training Consortium Fire Academy.

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MAINTENANCE, ENGINEERING & CONSTRUCTION

13. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
14. Receive status report regarding active [PBCSD capital improvement projects](#).
15. Receive [minutes of November 12, 2024 meeting of CAWD/PBCSD Wastewater Reclamation Project Management Committee](#).
16. Adopt [Resolution 24-36](#) declaring lowest responsible bidder and awarding contract for construction of 2024-2025 Sewer Line Replacement Project.
17. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Receive report from Director Gebhart on [CAWD Board of Directors meeting held on Thursday, October 31, 2024](#).
 - B. Receive report from Director McKee on [CAWD Board of Directors meeting held on Thursday, November 21, 2024](#).
 - C. Assign Director Verbanec to attend CAWD Board of Directors meeting scheduled for Thursday, December 19, 2024.
 - D. Assign Director Laska to attend CAWD Board of Directors meeting scheduled for Thursday, January 30, 2025.

SOLID WASTE MANAGEMENT

18. Receive report from Director McKee on the [ReGen Monterey \(Monterey Regional Waste Management District\) Board Meeting held November 22, 2024](#).

GENERAL GOVERNMENT

19. Receive [report on First Amendment to PBCSD/CAWD Agreement](#).
20. Receive report on [Legal Counsel's retirement and discuss protocol for recruitment](#).
21. Receive minutes from the [Del Monte Forest Property Owners a.\) Roads and Traffic Committee meeting & b.\) Safety Committee meeting, both held on November 14, 2024](#).
22. Receive [minutes of the October 17, 2024 Safety Committee Meeting](#).

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23. Approve [calendar for the 2025 Board Meetings](#).

24. Adopt [Resolution 24-37](#) selecting President, Vice-President, Secretary, and Secretary Pro-Tem of PBCSD Board of Directors and District Treasurer for one year term of office.

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

25. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*

A. [General Manager Report](#).

B. Questions from Directors or staff seeking clarification of matters within purview of the District.

C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

- The next two meetings of the Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, December 19, 2024, & January 30, 2025** at **9:00 a.m.** (*Director Verbanec and Laska representing PBCSD, respectively*).
- The next meeting of the Board of Directors of **ReGen Monterey** will be held on **Friday, January 24, 2025**, at **9:00 a.m.** (*Director McKee representing PBCSD*).
- The next meeting of the **Reclamation Management Committee** will be held on **Tuesday, February 11, 2025**, at **9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
- The next meeting of the **Special Districts Association of Monterey County** will be held on **Tuesday, January 21, 2025**, at **6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).

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- The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held **Thursday, February 27, 2025, at 3:30 p.m.**
(Director Froke representing PBCSD).
- The next meeting of **Pebble Beach Community Advisory Board** will be held in **April, 2025 (TBD)**
(Director Verbanec representing PBCSD).

CLOSED SESSION

26. A closed session of the Board is planned to conduct annual performance evaluation of General Manager.

ADJOURNMENT

27. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, January 24, 2025, at 9:30 a.m.**

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