

**Carmel Area Wastewater District/Pebble Beach Community Services District
Pebble Beach Company**

**WASTEWATER RECLAMATION PROJECT
MANAGEMENT COMMITTEE**

MINUTES

**Meeting of November 12, 2024
Pebble Beach Community Services District (PBCSD)**

1. Call to Order

Nick Becker, PBCSD General Manager, serving as facilitator, called the meeting to order at 9:30 a.m. Members or alternates present were:

Ken White and Michael Rachel, Board of Directors, Carmel Area Wastewater District (CAWD)
Richard Verbanec and Peter McKee, Board of Directors, Pebble Beach Community Services District (PBCSD)

Brent Reitz, Director of Energy and Water Conservation, Pebble Beach Company (PBCo)
Joe Huston, Independent Reclaimed Water Users Group (IRWUG)

Absent: None

Others in attendance:

Chris Simmons, Associate Engineer, PBCSD

Nic Farro, Maintenance Manager, PBCSD

Mariana Pimentel, Chief Financial Officer, PBCSD

Yuriana Nunez, Administrative Coordinator, PBCSD

Rob Wellington, Legal Counsel, CAWD/PBCSD

Barbara Buikema, General Manager, CAWD

Jim Grover, Principal Accountant, CAWD

Ed Waggoner, Operations Superintendent, CAWD

Chris Foley, Maintenance Superintendent, CAWD

Mollie Wooden, Compliance Manager, PBCo

David Stoldt, Monterey Peninsula Water Management District (MPWMD)

Nishil Bali, MPWMD*

Lauren Chase*

Laura Paxton, Clerk, PBCSD

**Signifies virtual attendance*

2. Period for welcoming visitors, receiving public comment regarding matters not listed or considering changes to the agenda

There were no public comments or requested changes to the agenda.

3. Minutes

It was moved by Member Huston, seconded by Member Verbanec, and unanimously carried 6-0 to approve the minutes of the May 7, 2024 Committee meeting.

4. **CAWD/PBCSD Wastewater Reclamation Project Audited Annual Financial Report**

Jim Grover, CAWD Principal Accountant gave an overview of the fiscal year 2023-24 report. The audit of the project financials was routine.

The CAWD/PBCSD Wastewater Reclamation Project Audited Financial Report for Fiscal Year 2023-24 was received as presented.

5. **Receive and consider reports relating to Operations and Maintenance of Project**

A. **Financial Statements (ending September 30, 2024)**

Jim Grover, CAWD Principal Accountant gave an overview of Financial Statements for the period ending September 30, 2024. Plant expenses overall were 17% over budget attributed primarily to labor and PG&E expenses: plant laboratory expenses exceeded budget due to fully staffing the lab in the first quarter of the fiscal year and being understaffed the previous year; energy costs exceeded budget approximately 24% due to a PG&E cost increase of 12% to 15% and more energy needed to maintain a 90% recycled water recovery rate. The Reclamation Project was reported to be in good financial standing.

The O & M Financial Statements for the period were received for information and no action was required or taken by the Committee.

B. **Receive/consider reports relating to Project operations and maintenance (“O & M”) of Project**

Ed Waggoner, CAWD Operations Superintendent presented slides and briefed the committee on plant maintenance and operations during the period. Member Huston commended maintenance staff for continual improvement efforts and attention to safety. Microfiltration (MF) cell number three had to be replaced after an extended 5.5 years of operation (life expectancy on average has been 1.5 years). Two autopsies of MF cells from two separate companies provided helpful information for mechanical and cleaning process improvements. The DynaSand® sand filter reconditioning project was recently completed. The system is in good condition with only minor repairs needed, sand loss was minimal, and no new sand was needed. Chris Foley reported on critical equipment assessment and replacement, and responded to questions regarding SCADA alarm network upgrades.

The Project O & M Report was received for information and no action was required or taken by the Committee.

C. **Distribution System Operations and Maintenance and Water Use**

Chris Simmons, PBCSD Associate Engineer presented slides and provided a distribution system operations and maintenance report. Forest Lake Reservoir measured 41% of capacity. The four alternative source water wells are now off-line. Alternative source water diversion facilities remained operational. Both Bird Rock #2 Well and MPCC #9 Well experienced low production, warranting further analysis. Engineer Simmons gave a detailed presentation of Distribution Pipeline Cathodic Protection. Original Forest Lake Reservoir algae strainers will be replaced by staff in June 2025 when materials arrive.

The Distribution System O & M Report was received for information and no action was required or taken by the Committee.

6. **2025 Committee Meeting Schedule**

It was moved by Member Verbanec, seconded by Member Reitz, and unanimously carried 6-0 to approve the 2025 Committee Meeting Schedule.

7. **Receive Miscellaneous Information or Announcements from Members, Staff or Visitors**

David Stoldt, MPWMD General Manager, provided information on likely increase in cost for California Water meter charges, need to analyze debt/borrowing options for future treatment plant capital improvements. The Pure Water Monterey Expansion Project slated for startup in September/October 2025 after which efforts to lift the State Cease and Desist Order will begin.

Legal Counsel Wellington announced, after 40 years of service, that he would be tendering his resignation to PBCSD, effective January 31, 2025. General Manager Becker and Committee Members lauded Mr. Wellington for his many years of excellent service.

8. **Closed Session**

The Committee did not meet in closed session.

9. **Adjournment & Next Meeting Date**

There being no further business at 10:39 a.m., it was moved by consensus that the Reclamation Management Project Committee adjourn to its next regular meeting on Tuesday, February 11, 2025, at 9:30 a.m. in the PBCSD Boardroom at 3101 Forest Lake Road, Pebble Beach.

Respectfully submitted:

Laura Paxton, Clerk
Pebble Beach Community Services District