



**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

3101 Forest Lake Road, Pebble Beach, CA 93953

(831) 373-1274

www.pbcسد.org



PUBLIC MEETING NOTICE & AGENDA

December 12, 2025

9:30 A.M.

This meeting will be held in-person at the Pebble Beach Community Services District Boardroom at 3101 Forest Lake Road, Pebble Beach, CA 93953.

To access the meeting virtually, please click on the Zoom link or copy/paste it into your browser:

<https://us02web.zoom.us/j/81697648113>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call 1 (669) 900-9128 or 1 (346) 248-7799 and use:

Webinar ID: 816 9764 8113

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit comments in writing to our office or via email at pbcسد@pbcسد.org by 10 a.m. on the day before the Board meeting. All submitted written comments will be provided to the Board and you may also comment during the meeting.

CALL TO ORDER & ROLL CALL

Richard D. Verbanec, President ____ Peter B. McKee, Vice President ____

Jeffrey B. Froke ____ Leo M. Laska ____ Richard B. Gebhart ____

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances:** *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda unless immediate action is required or there is an emergency.*
2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve [Minutes](#) of Regular Board meeting held on October 31, 2025.
4. Receive [Statement of Receipts and Disbursements for October 2025](#).
5. Receive [Cash Basis Report for October 2025](#).
6. Approve [Check Register for October 2025](#).
7. Receive [PBCSD Annual Comprehensive Financial Report including Independent Audit Report for Fiscal Year ending June 30, 2025](#).

FIRE DEPARTMENT

8. Receive [Fire Chief's monthly report](#) on Operations, Training, and Fire Prevention.
9. Receive report on the [11th Annual Pebble Beach Zombie Race and Emergency Preparedness Fair](#) held on October 25, 2025.
10. Adopt [Resolution 25-29](#) declaring Wildland Patrol Vehicle 22 surplus and authorize donation to Monterey Peninsula College Fire Academy.
11. Receive report [Ratifying Base Radio System Alerting System Expenses](#).

MAINTENANCE, ENGINEERING & CONSTRUCTION

12. Receive monthly utilities [operations and maintenance](#) report for wastewater collection, treatment and disposal, and recycled water distribution system.

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13. Receive status report regarding active [PBCSD capital improvement projects](#).
14. Adopt [Resolution No. 25-30](#) authorizing purchase of office furniture.
15. Seal Rock Pump Station (P-3) Rehabilitation Project
 - A. Adopt [Resolution No. 25-31](#) declaring the lowest responsible bidder and awarding a construction contract for the Seal Rock Pump Station (P-3) Rehabilitation Project.
 - B. Adopt [Resolution No. 25-32](#) approving Amendment No.02 to Project Assignment No.59 with E2 Consulting Engineers to provide construction support services for the Seal Rock Pump Station (P-3) Rehabilitation Project.
16. Receive [minutes from the Wastewater Reclamation Management Committee meeting held on Tuesday, November 18, 2025](#).
17. Adopt [Resolution 25-33](#) approving agreement with De Lay & Laredo to provide legal counsel services for the Wastewater Reclamation Project and authorize the Board President and General Manager to execute agreement.
18. Receive report from Director Gebhart on the [Carmel Area Wastewater District Board of Directors meeting held Thursday, November 20, 2025](#).

SOLID WASTE

19. Receive report from Vice President McKee on [ReGen Monterey Board of Directors meeting held on Friday, November 21, 2025](#).

GENERAL GOVERNMENT

20. Receive report from Director Froke on the Del Monte Forest Property Owners.
 - A. [Roads and Traffic Committee meeting held Thursday, November 20, 2025](#)
 - B. [Safety Committee meeting on Thursday, November 20, 2025](#)
21. Approve [calendar for the 2026 Board Meetings](#).
22. Adopt [Resolution 25-34](#) electing Board President, Vice-President and appoint Secretary, Secretary Pro-Tem and District Treasurer for one year term of office.

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MISCELLANEOUS INFORMATION AND COMMUNICATIONS

23. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*

A. [Miscellaneous Written Communication](#)

B. [General Manager Report](#).

C. Questions from Directors or staff seeking clarification of matters within purview of the District.

D. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

- The meeting of the Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, December 18, 2025, at 9:00 a.m.**
(Director Verbanec representing PBCSD).
- The next meeting of the Board of Directors of **ReGen Monterey** will be held on **Friday, January 23, 2026, at 9:00 a.m.**
(Vice President McKee representing PBCSD).
- The next meeting of the **Reclamation Management Committee** will be held on **Tuesday, February 17, 2026, at 9:30 a.m.**
(President Verbanec and Vice President McKee representing PBCSD).
- The next meeting of the **Special Districts Association of Monterey County** will be held on **Tuesday, January 20, 2026, at 6:00 p.m.**
(President Verbanec and Director Froke to attend on behalf of PBCSD).
- The next meeting of **Del Monte Forest Property Owners Roads & Traffic Committee** will be held on **Thursday, February 26, 2026.**
(Director Froke representing PBCSD).
- The next meeting of **Pebble Beach Community Advisory Board** will be held on **Wednesday, April 1, 2026, at 3pm.**
(President Verbanec representing PBCSD).

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CLOSED SESSION

24. A closed session of the Board is planned to conduct annual performance evaluation of the General Manager and District Legal Counsel (*Gov. Code § 54957(b)*).

ADJOURNMENT

25. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, January 30, 2026, at 9:30 a.m.**

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