

PEBBLE BEACH COMMUNITY SERVICES DISTRICT

2025-26

PRELIMINARY BUDGET



PEBBLE BEACH COMMUNITY SERVICES DISTRICT

2025-26 PRELIMINARY BUDGET

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• Res 25-10: Adopting the Preliminary Budget for Fiscal Year 2025-26 and setting the Final Budget Hearing.	

CHIEF FINANCIAL OFFICER'S REPORT

TO: Board of Directors

FROM: Marianna Pimentel, Chief Financial Officer
Nancy K. Johnson, Senior Accountant

SUBJECT: **Fiscal Year 2025-26 Preliminary Budget**

RECOMMENDATIONS

Adopt Resolution No. 25-10 approving the Preliminary Budget for FY 2025-26 and set the Final Budget Hearing, including user fees, for June 27, 2025, 9:40 am. The final decisions on the budget and fees will be made after public notification and the Final Budget hearing.

DISCUSSION

SUMMARY OF FY 2025-26 PRELIMINARY BUDGET

	Budget	Change from FY 2024-25 Budget		
<u>REVENUES</u>				
Current Revenue:				
District	\$ 25,155,000	+	5%	\$ 1,270,000
Reclamation Project Reimbursement (O&M / Capital)	970,000	-	1%	(10,000)
Subtotal	\$ 26,125,000	+	5%	\$ 1,260,000
Appropriations from / (to) Capital Reserves	9,293,300			
Appropriations from / (to) Special Projects Reserves	4,501,700			
Carry-Over Appropriations	7,225,000			
Subtotal	\$ 21,020,000			
TOTAL	\$ 47,145,000			
<u>EXPENSES</u>				
Operations & Maintenance:				
District	\$ 19,913,000	+	9%	\$ 1,647,000
Reclamation Project Reimbursement	580,000	+	3%	15,000
Subtotal	\$ 20,493,000	+	9%	\$ 1,662,000
Capital Outlays (Current Year):				
District	18,720,000	+	229%	13,022,000
Reclamation Project Reimbursement	390,000	-	6%	(25,000)
Subtotal	\$ 19,110,000	+	213%	\$ 12,997,000
Capital Outlays (Prior Year Carry-Over)	7,225,000			
Appropriation to O&M Reserves	317,000			
TOTAL	\$ 47,145,000			

FY 2025-26 Current Revenue (Details on Page 20)

The following table summarizes the estimated current revenue and the changes from the previous year’s budget:

REVENUE	Budget	Change from FY 2024-25 Budget	
Property Tax	\$ 21,000,000	5%	\$ 1,000,000
Charges for Services	3,115,000	6%	178,000
Investment Income	450,000	29%	100,000
Other Revenue	590,000	-1%	(8,000)
SUBTOTAL	\$ 25,155,000	5%	\$ 1,270,000
Reclamation Prj Contribution	970,000	-1%	(10,000)
TOTAL CURRENT REVENUE	\$ 26,125,000	5%	\$ 1,260,000

Property Taxes

The fiscal year 2025-26 property tax revenue increased by \$1 million, or 5%, from \$20 million to \$21 million. Next year’s property tax revenue increase is based on the projected 5% growth rate obtained from the Monterey County Assessor’s office.

Charges for Services and Assessments

Sewer User Fees

The sewer user fees are proposed to be increased by 9%. The increase amounts to \$3.12 per month, from \$34.58 to \$37.70 for residential units effective July 1, 2025. The commercial sewer user fees are based on multiples of equivalent residential units.

The estimated annual revenue that will be generated by the proposed sewer fees is \$1,780,000. The budget includes \$10,566,000 for wastewater expenditures, excluding the carry-over amount from the prior year. The \$8,786,000 difference between the budgeted expenditures and the user fee revenue is proposed to be financed from property tax (\$3,150,000), capital outlay reserve (\$5,375,000), and investment income and other revenue (\$261,000).

During the 15-year period between the fiscal years 1997-98 through 2012-13 sewer fees were kept unchanged due to availability of other revenue. With the proposed 9% sewer service fees increase, the revenue generated by the fees covers approximately 92% of the budgeted cost of Wastewater O&M (excluding CAWD treatment plant O&M costs).

Over the past 10 fiscal years, sewer fees revenue covered approximately 23% of the actual total cost of wastewater service (including PBCSD and CAWD treatment plant O&M and capital outlays). Historically, combined (PBCSD and CAWD) Capital Outlays actual costs have varied from \$1 million to \$3 million.

In 2014, CAWD updated its Capital Outlay 15-year Master Plan identifying the renewal and replacement needs of the treatment plant; and started a major capital improvement project. PBCSD paid approximately \$10 million over the last ten fiscal years and expects to pay approximately \$5.6 million over the next 15 fiscal years.

The District has the authority to increase the fees to finance 100% of the cost of Wastewater service.

The proposed single-family residential rate of \$37.70 per month is the lowest among the peninsula cities as displayed in the following table.

Residential Sewer Service Fee Comparison	
AREA	FEE / MONTH
Carmel (FY 2025-26)	\$89.08
Pacific Grove (FY 2025-26)	\$88.83
Seaside/Del Rey Oaks (FY 2025-26)	\$70.52
Monterey (FY 2025-26)	\$73.55
Pebble Beach (Proposed 2025-26)	\$37.70

Fire Protection Special Tax

No changes are proposed to the annual fire protection assessment of \$51.20 per residence and \$25.60 per unimproved parcel. The estimated amount of revenue generated by this special tax is approximately \$200,000. This revenue will finance approximately 2% of the fire protection and emergency medical service operations.

Pursuant to a District ordinance adopted in 1982, a special fire protection tax has been imposed based on assigned units of benefits for each type of property. According to the ordinance, developed parcels are assigned 20 units of benefit and undeveloped parcels are assigned 10 units of benefit, with a maximum authorized limit of \$5.23 per unit of benefit. The District Board has historically limited the annual assessment to \$2.56 per unit of benefit, which is approximately half of the amount permitted by the authorizing ordinance. The special tax was approved by more than two-thirds of District voters, and at the discretion of the Board, it can be levied up to the authorized limit without a confirming election.

Garbage Collection and Disposal Fees

The fees for garbage and recyclable material collection services are proposed to be increased by 3% effective July 1, 2025. These services are provided by the District through a franchise agreement with Green Waste Recovery (GWR). Based on the rate adjustment, the fee for the basic residential garbage service will increase \$0.98 per month, from \$33.36 to \$34.34.

GWR has been serving the District as well as six other Monterey Peninsula cities since July 1, 2015 pursuant to a 15-year franchise agreement.

The 3% rate increase includes additional costs for cost of living adjustments and changes in tipping fees at the MRWMD landfill.

At the proposed \$34.34 per month, PBCSD residential service fee remains in line with neighboring jurisdictions as displayed in the following table.

Residential Garbage Service Fee Comparison	
JURISDICTION	RESIDENTIAL 32-GALLON
Pacific Grove (FY 2024-25) includes one-way service	\$58.76
Carmel-by-the-Sea (FY 2024-25) includes two-way service	\$53.71
Santa Cruz County Unincorporated (FY 2024-25)	\$37.56
Salinas (FY 2024-25)	\$34.87
Pebble Beach (Proposed 2025-26) includes one-way service	\$34.34
Pebble Beach (FY 2024-25)	\$33.36
Del Rey Oaks (FY 2024-25)	\$33.67
Monterey (FY 2024-25)	\$30.16
Seaside (FY 2024-25)	\$26.68

Investment Income

The investment income is estimated at \$450,000 based on current higher rates on fixed income of investments.

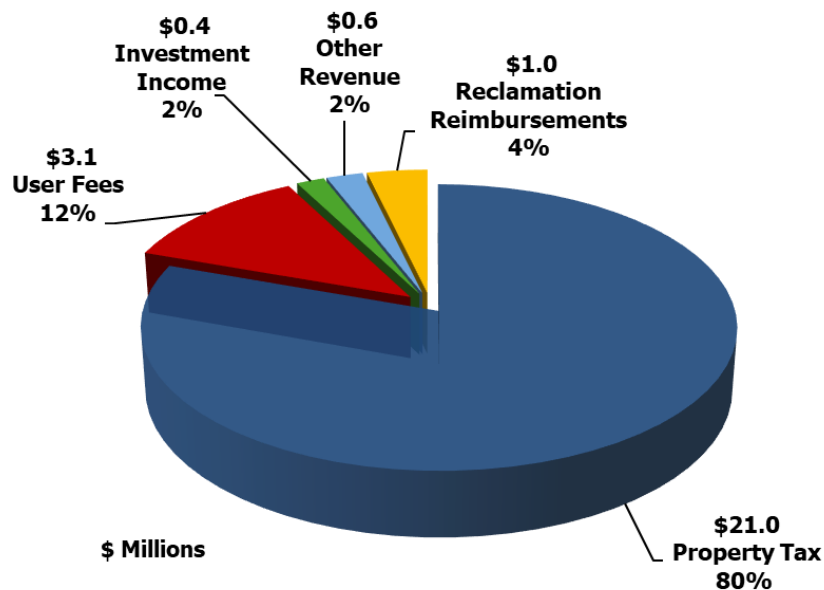
Other Revenue

The budget includes \$300,000 for Proposition 172 public safety sales tax revenue. Beginning fiscal year 1993-94, the State permanently shifted a portion of the property tax revenue from cities, counties, and special districts to schools. Proposition 172 was placed before the voters by the Legislature and the Governor as a partial mitigation for the property tax transfers. The measure approved by the California voters in November 1993 established a permanent statewide half-cent sales tax to support local public safety functions in cities and counties. Monterey County is the only county in the State which allocates a portion of the public safety sales tax to fire districts.

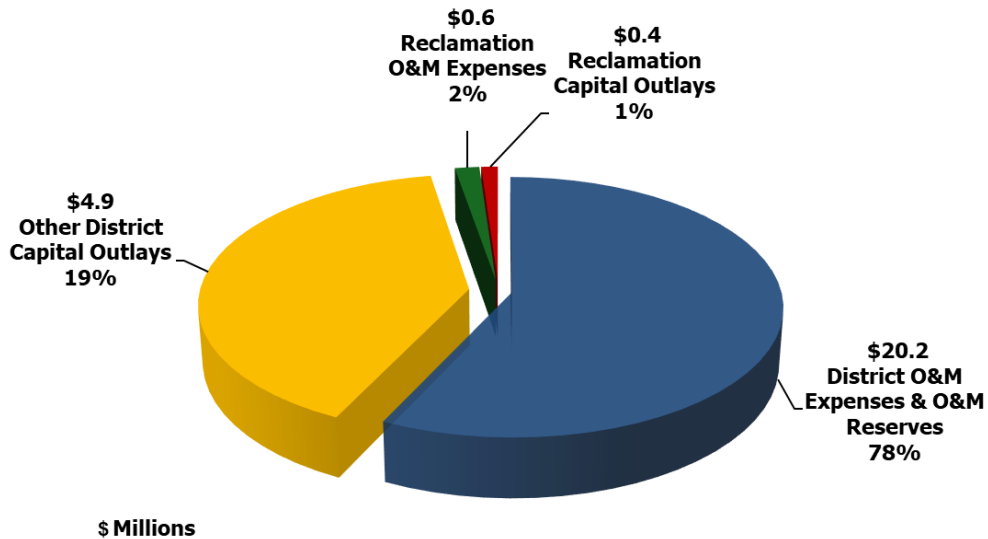
The budget also includes \$220,000 in solid waste franchise fees (9% of the franchise holder’s annual revenue); \$30,000 in sewer connection and permit fees; \$14,000 in support services provided by District staff; and \$26,000 in other miscellaneous revenues.

Revenue Summary and Conclusion

The following chart displays the District’s budgeted \$26,125,000 in current revenues.



The following chart displays the proposed allocation of the \$26,125,000 current revenues. It is expected that current revenues will be sufficient to finance the \$20,230,000 budgeted O&M expenses (excluding depreciation). \$4,925,000 will be allocated to finance a portion of the District funded capital outlays and construction projects, Reclamation Project O&M expenses (\$580,000) and Capital Outlays (\$390,000) are financed by the Reclamation Project contributions.



Operations and Maintenance (O&M) Expenses

The total amount proposed for Operations and Maintenance (O&M) expenses is \$20,810,000 which is \$1,749,000 (or 9%) more than the previous year’s budget. The proposed amount includes \$580,000 for the Recycled Water Distribution System O&M expenses, which will be reimbursed by the Reclamation Project.

The proposed O&M expenses are presented in detail on pages 21 through 28.

The following table displays the amounts budgeted for O&M expenses including the changes from the previous year’s budget:

Department	Budget	Change from FY 2024-25 Budget	
Administration/Engineering	\$ 3,077,000	8%	\$ 218,000
Fire/Emergency Medical	11,080,000	11%	1,123,000
Supplemental Law Enforcement	398,000	0%	-
Wastewater/Maintenance	4,058,000	7%	256,000
Solid Waste	1,300,000	4%	50,000
SUBTOTAL	\$ 19,913,000	9%	\$ 1,647,000
Reclamation	580,000	3%	15,000
TOTAL	\$ 20,493,000	9%	\$ 1,662,000
Allocation to O&M and Rate Stabilization Reserves	317,000	38%	87,000
TOTAL	\$ 20,810,000	9%	\$ 1,749,000

Cost-of-Living Salary Adjustment

The Budget includes a recommended Cost-of-Living salary adjustment (COLA) of 2.5% in staff salaries, effective July 1, 2025. The Board’s policy has been using the average of the annual changes for the months of December and February in the Consumer Price Index (CPI) for the San Francisco-Oakland-San Jose region in determination of the COLA.

Highlights of the O&M Appropriations and Changes from the Prior Year’s Budget

Administration/Engineering:

The amount budgeted for Administration and Engineering operations increased by 8% or \$218,000, from \$2,859,000 to \$3,077,000.

The following are highlights of the changes (Pages 21 and 22 provide detail of all line items):

- The amount budgeted for Salaries, Payroll Taxes, and Benefits (\$2,152,000) increased by 8%, or \$163,000, from the prior year due to the net effect of a 2.5% COLA and merit/step increases.

- Of the total cost of budgeted salaries and benefits, \$35,000 is allocated to the Reclamation Project for the services of the Administration and Engineering staff.

Supplemental Law Enforcement (Page 22 provides detail of all line items):

The amount budgeted for the California Highway Patrol (CHP) supplemental law enforcement service contract remained the same as the prior year (\$360,000). The service includes one officer providing service for 40 hours per week, one sergeant (average of 10 hours per month), mileage, and a percentage of the cost for overhead. The contract also includes an allocation for additional traffic support during special events.

Fire/Emergency Medical (Pages 23 and 24 provides detail of all line items):

The amount budgeted for Fire and Emergency Medical services increased by 11% or \$1,123,000, from \$9,957,000 to \$11,080,000. The following are highlights of the changes:

- The amount budgeted for the CAL FIRE contract for Fire Protection and Emergency Medical Services increased by \$500,000, or 6%, from \$8,200,000 to \$8,700,000. The increase is mainly due to an increase in the personnel costs charged by the State through a bargain unit memorandum of understanding to the contracting jurisdictions.
- The budget includes \$1,000,000 for open space fire defense projects, an increase of \$150,000 from the prior year.
- The budget includes \$852,000 for all other O&M expenses related to fire station operations, prevention, and cost-shared programs. This amount is \$69,000, or 9%, more than the prior year. This increase can be attributed to 1) an increase in the amounts budgeted for the annual safety open house and emergency preparedness fair “Zombie Run” based on increased attendance and participation, 2) increase in costs associated with fire training programs, which are shared with neighboring Cypress & Carmel Highlands Fire Protection Districts, and 3) the costs of the planned exterior painting of the Carmel Hill fire station, which are shared with the Cypress Fire Protection District.

Wastewater/Maintenance (Pages 25 and 26 provides detail of all line items):

The amount budgeted for Wastewater and Maintenance operations increased by 7% or \$256,000 from \$3,802,000 to \$4,058,000. The following are highlights of the changes:

- The amount budgeted for Salaries, Payroll Taxes, and Benefits increased by 8.0% or \$96,000 (from \$1,149,000 to \$1,245,000) from the prior year due to 2.5% COLA, merit/step increases,

and an addition of a new Maintenance Worker I position due to one Maintenance Technician retiring.

- Of the total budgeted salaries and benefits, \$117,000 is allocated to the Reclamation Project for the services of the District's maintenance staff. This amount is \$4,000 more than the prior year.
- The \$2,200,000 budgeted for the Carmel Area Wastewater District (CAWD) Treatment Plant O&M expenses are \$200,000 or 10% more than the prior year. PBCSD cost has been budgeted as 40.5% of the anticipated Plant O&M expenses (an estimated 33% wastewater flow ratio plus a 7.5% administrative charge). This increase is mainly due to an increase in salaries in the proposed budget submitted by CAWD. PBCSD cost includes an estimated \$95,000 for the inflow from alternative source water facilities (i.e. the water wells at MPCC and the dry weather diversion facilities); which will be reimbursed by the Reclamation Project. The net cost to PBCSD is estimated at \$2,105,000.

Solid Waste:

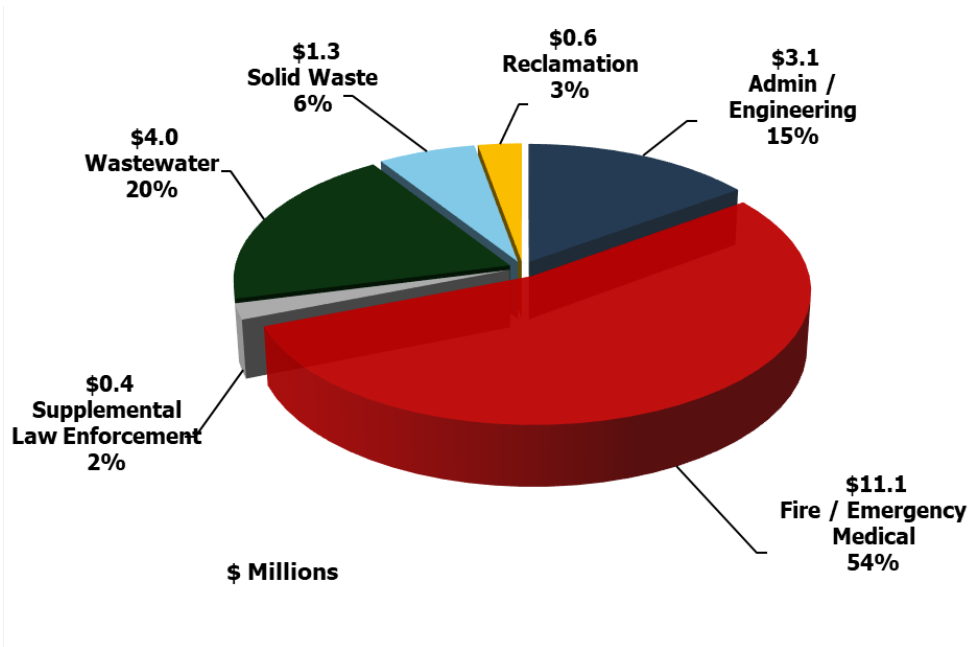
The amount budgeted for Solid Waste operations increased by 4% or \$50,000, from \$1,250,000 to \$1,300,000. The following are highlights of the changes (Page 26 provides a detail of all line items):

- The amount budgeted for garbage residential basic service increased by \$33,000, or 3%, from \$1,102,000 to \$1,135,000 mainly resulting from cost-of-living adjustments and changes in tipping fees. The District collects a fee for this service on the property tax rolls and makes quarterly payments to the franchise holder.
- The budget also includes \$45,000 for the annual household hazardous waste collection (HHW) event, \$25,000 for franchise agreement support services, \$20,000 for SB 1383 food waste reduction act related costs, and \$14,000 for the District contribution to Pebble Beach special events Zero Waste and Recycling. These expenses will be funded by the District's franchise fee revenue.

Reclamation:

The amount budgeted for Reclamation operations increased by 3% or \$15,000 from \$565,000 to \$580,000. (Pages 27 and 28 provide a detail of all line items).

The chart below displays budgeted O&M expenses (\$20,493,000).



Summary of Capital Outlays

A list of all capital outlays can be found on pages 29 through 33. Items over \$50,000 are summarized below.

Administration/Technical:

- \$1,000,000: Facility Improvement Project includes the following: addition of offices in the front office, new furnaces, ventilation improvements, replacement of carpet and window coverings, in the administrative offices, training room, and board room. Improvements will also be made in the maintenance shop and fire prevention offices. Of the amount budgeted, \$995,000 is carried over from the prior year.
- \$200,000: Paving of the parking lot, adjacent to the administrative offices. The entire amount budgeted, is carried over from the prior year.
- \$90,000: Replace the office furniture for five administrative workstations and three management offices. Furniture includes desks, tables, chairs, and filing cabinets.

Fire/Emergency Medical:

- \$550,000: Replacement of wildland patrol 22, a Type IV wildland engine, used for patrolling open space areas daily during peak fire conditions and for initial response to incidents in open spaces. It includes a 300-gallon water storage tank and 190-gpm pump. Of the amount budgeted, \$525,000 is carried over from the prior year.
- \$267,000: Replacement of two eight-year-old prevention captains' vehicles (P26 / P27). Of the amount budgeted, 62.5% or \$167,000 will be reimbursed by the neighboring Cypress and Carmel Highlands Fire Protection Districts, resulting in a PBCSD net cost of \$100,000. The entire amount budgeted, is carried over from the prior year.
- \$251,000: Replacement of three eight-year-old vehicles for two operations chiefs (B21 / B22), and EMS chief (B26). Of the amount budgeted, 62.5% or \$157,000 will be reimbursed by the neighboring Cypress and Carmel Highlands Fire Protection Districts, resulting in a PBCSD net cost of \$94,000. The entire amount budgeted, is carried over from the prior year.
- \$120,000: Complete rehabilitation of a 2008 Pierce Arrow XT Mobile Command Unit per agreement with Monterey Peninsula Airport District (MPAD). The entire amount budgeted is carried over from the prior year.
- \$100,000: Improvements to the Pebble Beach Fire Station Fire Safe Garden. Includes the new Zone 0, Zone 1 and Zone 2 that combines safety, education, environmental responsibility, and aesthetic enhancement.

Undergrounding:

- \$12,665,000: Planning, engineering design services, and anticipated construction costs associated with the 4-mile Phase 4 undergrounding project. Of the amount budgeted, \$665,000 is carried over from the prior year.

Wastewater:

- \$5,360,000: Engineering planning and design services, anticipated construction costs, and equipment purchases associated with rehabilitation of pump station P3 (Seal Rock), which includes replacement of wastewater pumps, access hatches, valving, electrical and control systems. Of the amount budgeted, \$1,360,000 is carried over from the prior year.
- \$2,360,000: The District has an on-going program to replace or rehabilitate wastewater lines and manholes, identified and prioritized by condition. \$2,110,000 is being carried over from the prior

year to complete the sewer line replacements scheduled for construction in fiscal year 2024-25, with the remaining budget expected to replace approximately one-mile of sewer main thereafter.

- \$985,000: Engineering planning and design services, equipment purchases, and construction costs associated with rehabilitation of pump station P4 (Highway 68). Of the amount budgeted, \$485,000 is carried over from the prior year.
- \$634,000: CAWD Wastewater Treatment Plant Capital Outlays. PBCSD's one-third share of Capital Outlays, over \$50,000 include:
 - 1) \$270,000: This project would remove the eucalyptus trees around the plant perimeter and replace the fencing with 8' chain link fence along the existing alignment. The eucalyptus trees around the perimeter of the plant pose a risk to plant staff and assets from falling limbs. Trimming these trees is an expensive recurring cost. A line of sight study was completed in 2024 and confirmed that removal of the eucalyptus trees is not expected to have any visual impact to homes in the vicinity of the plant. Fencing around the Treatment Plant facility has deteriorated and is failing in multiple locations. This work is necessary to increase the safety and security of the WWTP site.
 - 2) \$117,000: Replace the 25 year old Electric Yard Mule, which is past its useful life. The yard mule moves the dewatered solids trailer on the treatment plant site.
 - 3) \$84,000: Update the IP address schema for the complete automation network from the original public IP address schema to a class C private IP address schema. A network digital twin is required to test all the changes of IP addresses and mapping of automation devices so the communication between devices will continue to work. A standards document for messaging and PLC programming would be formalized based on existing standards and best practices. The DMZ that is used for sharing data across systems would be upgraded to provide additional hardening to prevent unauthorized access and streamline remote access. The original automation network existed before the modern internet and has been added to over time. As the network continues to grow this work is necessary to ensure it is resilient and includes more prevention but also adds improved response if a network breach occurs.
- \$500,000: CCTV assessment of the District's wastewater collection system that has yet to be surveyed following the CCTV assessment performed in 2020. CCTV assessment helps identify future projects/improvements to the wastewater collection system.

- \$150,000: Repair of existing underground fuel tank at Pump Station P5 (Sunset Lane). Includes removing the existing underground storage tank and installing an above ground fuel tank. This is expected to absolve the District of costly inspections and testing.
- \$150,000: Replace the existing TV camera truck PB-3, which has been plagued with mechanical issues and has outdated electronics and hardware for the District's modern camera system, with a safer and smaller footprint TV camera van. This smaller footprint is more suitable for operations inside the forest, as the existing box type larger truck often caused road closures during camera operations.
- 150,000: Replace the flatbed crane truck PB-7, which has a lifting capacity of 12,000 pounds. The entire amount budgeted is being carried over from the prior year.
- \$100,000: Improvements to crane at Pump Station P3 (Seal Rock). The entire amount budgeted is being carried over from the prior year.
- \$100,000: Overhaul of the power generator at Pump Station P7 (Pebble Beach Golf Links) and upgrade to system controls to combat electrical aging and corrosion.
- \$50,000: Replace the easement line cleaning equipment which extends the range of the line cleaning truck so that sewer lines located in areas with no vehicle accessibility can be reached without manually pulling hose. The entire amount budgeted is being carried over from the prior year.

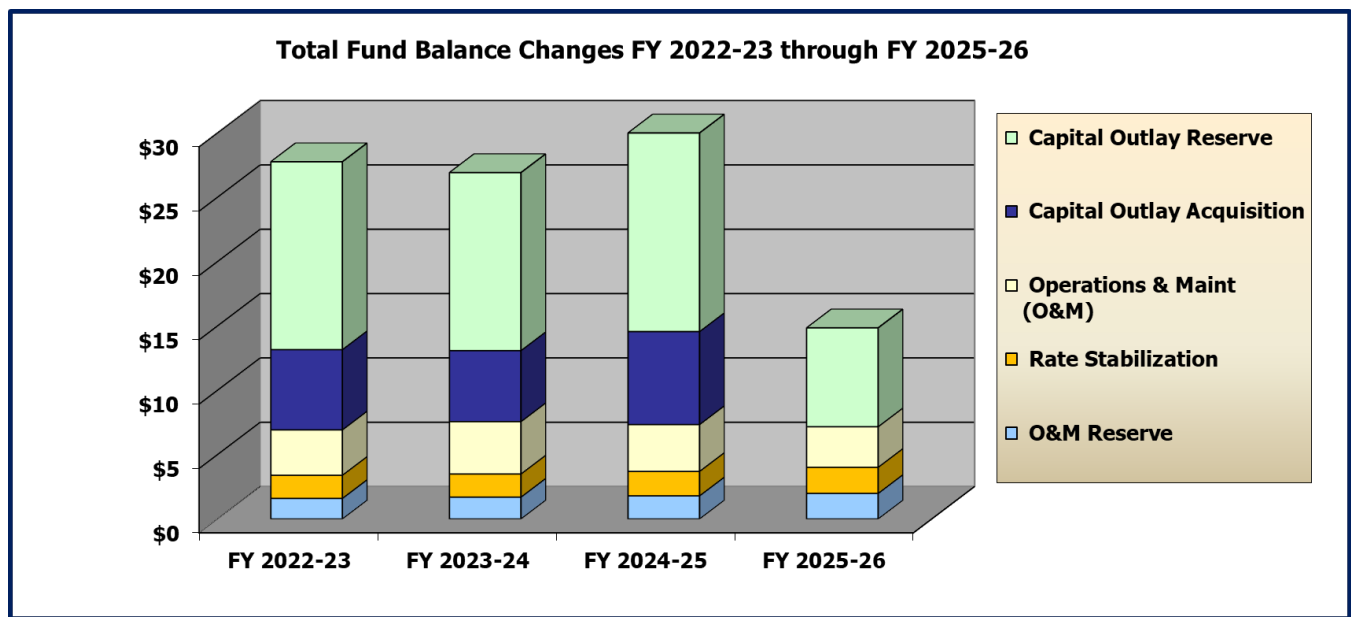
Reclamation:

- \$200,000: Complete replacement of three strainers that remove algae material prior to distribution at the Forest Lake reservoir.
- \$50,000: Replace the sulfuric acid dosing pumps and check valves, at the Forest Lake reservoir, which have reached the end of their useful life.
- \$50,000: Replace two blowers, which have had minor failures over the last couple of years. One original, overhauled unit will be kept for spare parts.
- \$50,000: Replace the valve electronic actuator at the Forest Lake reservoir, which are a key component to the storage tank and water level management.

Fund Balance / Working Capital

The following table and chart display the change in the District’s total fund balance for the FY 2022-23 through FY 2025-26 (in millions) based on the proposed budget. Board designations of the fund balance are based on the District’s long-term capital outlay and financial plans.

	Actual FY 2022-23	Actual FY 2023-24	Estimated FY 2024-25	Budget FY 2025-26
Beginning Fund Balance	\$ 25.0	\$ 27.8	\$ 31.3	\$ 36.0
Revenue	22.9	25.1	25.2	26.0
Expenditures	(20.2)	(21.6)	(20.4)	(47.1)
Change in Fund Balance	2.7	3.5	4.8	(21.2)
Ending Fund Balance	\$ 27.8	\$ 31.3	\$ 36.0	\$ 14.9
Designations				
O&M Reserve	\$ 1.6	\$ 1.7	\$ 1.8	\$ 2.0
Rate Stabilization	1.8	1.8	1.9	2.0
Operations & Maint (O&M)	3.5	4.1	3.6	3.2
Capital Outlay Acquisition	6.2	5.5	7.2	-
Capital Outlay Reserve	14.6	13.8	17.0	7.7
Special Project Reserve	-	4.3	4.5	-
Total	\$ 27.8	\$ 31.3	\$ 36.0	\$ 14.9



Budget Schedule

The Law requires adoption of a preliminary budget by July 1 and a final budget by September 1. It is also required that the public be notified, and a hearing be held when the Board adopts the final budget.

It is recommended the preliminary budget be adopted on April 25, 2025 and a public hearing on user fees and the District's Final Budget be scheduled for June 27, 2025. This will allow adoption of the fees for fire, sewer, and garbage disposal services prior to the County Auditor's August 1 deadline for placing them on property tax statements. A summary of the budget and notice of the final budget and user fees public hearing will be mailed to all Pebble Beach property owners 45 days in advance.

Enclosure: Resolution No. 25-10

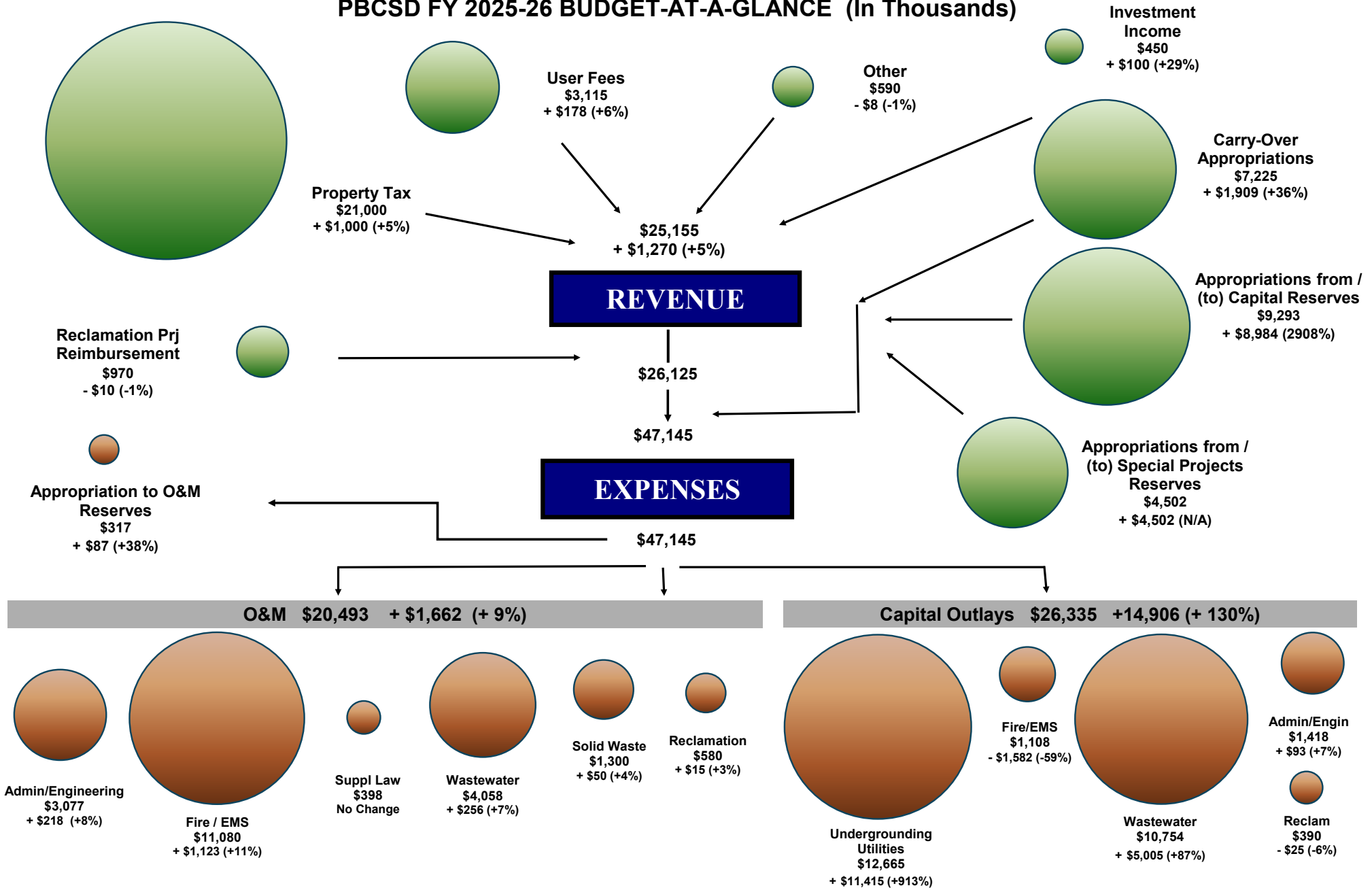
PRELIMINARY BUDGET

FY 2025-26

BUDGET SUMMARY



PBCSD FY 2025-26 BUDGET-AT-A-GLANCE (In Thousands)



**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2025-26 PRELIMINARY BUDGET**

TOTAL - ALL FUNDS / DEPARTMENTS

	ADMIN / ENGINEERING	FIRE PROTECTION	UNDERGROUND UTILITIES	POLICE PROTECTION	WASTEWATER / MAINTENANCE	SOLID WASTE	RECLAMATION	TOTAL FY 2025-26	BUDGET FY 2024-25	ESTIMATED ACTUAL FY 2024-25
REVENUES										
Property Tax	\$ 3,109,000	\$ 10,763,000	\$ 3,580,000	\$ 398,000	\$ 3,150,000			\$ 21,000,000	\$ 20,000,000	\$ 19,973,000
Charges for Services		200,000			1,780,000	\$ 1,135,000		3,115,000	2,937,000	2,936,000
Investment Income	120,000	105,000			225,000			450,000	350,000	850,000
Other	84,000	300,000			36,000	170,000		590,000	598,000	604,000
Subtotal Current Revenue	\$ 3,313,000	\$ 11,368,000	\$ 3,580,000	\$ 398,000	\$ 5,191,000	\$ 1,305,000	\$ -	\$ 25,155,000	\$ 23,885,000	\$ 24,363,000
Reclamation Reimbursements							970,000	970,000	980,000	802,000
Subtotal Current Revenues and Reimbursements	\$ 3,313,000	\$ 11,368,000	\$ 3,580,000	\$ 398,000	\$ 5,191,000	\$ 1,305,000	\$ 970,000	\$ 26,125,000	\$ 24,865,000	\$ 25,165,000
Appropriations from / (to) Capital Outlay Reserves	-	-	3,918,300	-	5,375,000	-	-	9,293,300	309,000	(6,336,000)
Appropriations from / (to) Special Projects Reserves			4,501,700					4,501,700	-	-
Carry-over Appropriations	1,205,000	950,000	665,000	-	4,405,000			7,225,000	5,316,000	1,746,000
TOTAL REVENUES	\$ 4,518,000	\$ 12,318,000	\$ 12,665,000	\$ 398,000	\$ 14,971,000	\$ 1,305,000	\$ 970,000	\$ 47,145,000	\$ 30,490,000	\$ 20,575,000
EXPENDITURES										
Operations	\$ 3,077,000	\$ 11,080,000		\$ 398,000	\$ 4,058,000	\$ 1,300,000	\$ 580,000	\$ 20,493,000	\$ 18,831,000	\$ 16,520,000
Capital Outlays	1,418,000	1,108,000	\$ 12,665,000	-	10,754,000		390,000	26,335,000	11,429,000	3,855,000
Subtotal	\$ 4,495,000	\$ 12,188,000	\$ 12,665,000	\$ 398,000	\$ 14,812,000	\$ 1,300,000	\$ 970,000	\$ 46,828,000	\$ 30,260,000	\$ 20,375,000
Appropriations to O&M Reserves	23,000	130,000		-	159,000	5,000		317,000	230,000	200,000
TOTAL EXPENDITURES	\$ 4,518,000	\$ 12,318,000	\$ 12,665,000	\$ 398,000	\$ 14,971,000	\$ 1,305,000	\$ 970,000	\$ 47,145,000	\$ 30,490,000	\$ 20,575,000

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2025-26 PRELIMINARY BUDGET**

1. OPERATIONS

	ADMIN / ENGINEERING	FIRE PROTECTION	UNDERGROUND UTILITIES	POLICE PROTECTION	WASTEWATER / MAINTENANCE	SOLID WASTE	RECLAMATION	TOTAL FY 2025-26	BUDGET FY 2024-25	ESTIMATED ACTUAL FY 2024-25
REVENUES										
Property Tax	\$ 2,971,000	\$10,680,000		\$ 398,000	\$ 2,326,000			\$16,375,000	\$14,836,000	\$12,428,000
Charges for Services		200,000			1,780,000	\$ 1,135,000		3,115,000	2,937,000	2,936,000
Investment Income	45,000	30,000			75,000			150,000	125,000	240,000
Other	84,000	300,000			36,000	170,000		590,000	598,000	604,000
Subtotal	\$ 3,100,000	\$11,210,000	\$ -	\$ 398,000	\$ 4,217,000	\$ 1,305,000	\$ -	\$20,230,000	\$18,496,000	\$16,208,000
Reclamation Reimbursements							580,000	580,000	565,000	512,000
TOTAL REVENUES	\$ 3,100,000	\$11,210,000	\$ -	\$ 398,000	\$ 4,217,000	\$ 1,305,000	\$ 580,000	\$20,810,000	\$19,061,000	\$16,720,000
EXPENDITURES										
Personnel	\$ 2,117,000				\$ 1,128,000		\$ 152,000	\$ 3,397,000	\$ 3,138,000	\$ 2,863,500
Other O&M	813,500	\$ 1,852,000		\$ 14,000	632,000	\$ 105,000	428,000	3,844,500	3,592,000	3,106,500
Contractual Services		8,700,000		365,000	2,105,000	1,135,000		12,305,000	11,582,000	10,550,000
Contingency - 5%	146,500	528,000		19,000	193,000	60,000		946,500	519,000	-
Subtotal	\$ 3,077,000	\$11,080,000	\$ -	\$ 398,000	\$ 4,058,000	\$ 1,300,000	\$ 580,000	\$20,493,000	\$18,831,000	\$16,520,000
Appropriations to O&M Reserves	23,000	130,000		-	159,000	5,000		317,000	230,000	200,000
TOTAL EXPENDITURES	\$ 3,100,000	\$11,210,000	\$ -	\$ 398,000	\$ 4,217,000	\$ 1,305,000	\$ 580,000	\$20,810,000	\$19,061,000	\$16,720,000

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2025-26 PRELIMINARY BUDGET**

2. CAPITAL OUTLAY

	ADMIN / ENGINEERING	FIRE PROTECTION	UNDERGROUND UTILITIES	POLICE PROTECTION	WASTEWATER / MAINTENANCE	SOLID WASTE	RECLAMATION	TOTAL FY 2025-26	BUDGET FY 2024-25	ESTIMATED ACTUAL FY 2024-25
REVENUES										
Property Tax Transfer from Operations Fund	\$ 138,000	\$ 83,000	\$ 3,580,000		\$ 824,000			\$ 4,625,000	\$ 5,164,000	\$ 7,545,000
Investment Income	75,000	75,000			150,000			300,000	225,000	610,000
Subtotal Current Revenue	\$ 213,000	\$ 158,000	\$ 3,580,000	\$ -	\$ 974,000	\$ -	\$ -	\$ 4,925,000	\$ 5,389,000	\$ 8,155,000
Reclamation Reimbursements							390,000	390,000	415,000	290,000
Subtotal Current Revenues and Reimbursements	\$ 213,000	\$ 158,000	\$ 3,580,000	\$ -	\$ 974,000	\$ -	\$ 390,000	\$ 5,315,000	\$ 5,804,000	\$ 8,445,000
Appropriations from / (to) Capital Outlay Reserves			3,918,300		5,375,000			9,293,300	309,000	(6,336,000)
Appropriations from / (to) Special Projects Reserves			4,501,700					4,501,700	-	-
Carry-over Appropriations	1,205,000	950,000	665,000	-	4,405,000			7,225,000	5,316,000	1,746,000
TOTAL REVENUES	\$ 1,418,000	\$ 1,108,000	\$ 12,665,000	\$ -	\$ 10,754,000	\$ -	\$ 390,000	\$ 26,335,000	\$11,429,000	\$ 3,855,000
EXPENDITURES										
Capital Outlay Expenditures	\$ 1,418,000	\$ 1,108,000	\$ 12,665,000	\$ -	\$ 10,754,000	\$ -	\$ 390,000	\$ 26,335,000	\$11,429,000	\$ 3,855,000
TOTAL EXPENDITURES	\$ 1,418,000	\$ 1,108,000	\$ 12,665,000	\$ -	\$ 10,754,000	\$ -	\$ 390,000	\$ 26,335,000	\$11,429,000	\$ 3,855,000

PRELIMINARY BUDGET

FY 2025-26

REVENUE AND EXPENDITURE DETAIL



**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2025-26 PRELIMINARY BUDGET**

REVENUE DETAIL

	BUDGET		PROJECTED		CHANGE FROM	
	FY 2024-25	FY 2024-25	FY 2024-25	FY 2024-25	PROPOSED FY 2025-26	FY 2024-25 BUDGET \$ %
I. PROPERTY TAX						
Property Tax	\$ 20,000,000	\$ 19,973,000	\$ 21,000,000	\$ 1,000,000	5%	
SUBTOTAL	\$ 20,000,000	\$ 19,973,000	\$ 21,000,000	\$ 1,000,000	5%	
II. CHARGES FOR SERVICES						
Sewer Service Charges	\$ 1,635,000	\$ 1,629,000	\$ 1,780,000	\$ 145,000	9%	
Solid Waste Residential Basic Svc Charges	1,102,000	1,104,000	1,135,000	33,000	3%	
Fire Service Special Tax	200,000	203,000	200,000	-	0%	
SUBTOTAL	\$ 2,937,000	\$ 2,936,000	\$ 3,115,000	\$ 178,000	6%	
III. INVESTMENT INCOME						
Operations	\$ 125,000	\$ 240,000	\$ 150,000	\$ 25,000	20%	
Capital Outlay	225,000	610,000	300,000	75,000	33%	
SUBTOTAL	\$ 350,000	\$ 850,000	\$ 450,000	\$ 100,000	29%	
IV. OTHER REVENUE						
Proposition 172 Funds	\$ 298,000	\$ 295,000	\$ 300,000	\$ 2,000	1%	
Solid Waste Franchise Fees	219,000	218,000	220,000	1,000	0%	
Sewer Connection and Permit Fees	40,000	36,000	30,000	(10,000)	-25%	
PBCSD Support Services / Office Rent	13,000	15,000	14,000	1,000	8%	
Other Miscellaneous Revenue & Refunds	28,000	40,000	26,000	(2,000)	-7%	
SUBTOTAL	\$ 598,000	\$ 604,000	\$ 590,000	\$ (8,000)	-1%	
SUBTOTAL CURRENT REVENUES	\$ 23,885,000	\$ 24,363,000	\$ 25,155,000	\$ 1,270,000	5%	
V. REIMBURSEMENTS						
Reclamation Project Operations	\$ 565,000	\$ 512,000	\$ 580,000	\$ 15,000	3%	
Reclamation Project Capital Outlays	415,000	290,000	390,000	(25,000)	-6%	
SUBTOTAL	\$ 980,000	\$ 802,000	\$ 970,000	\$ (10,000)	-1%	
TOTAL CURRENT REVENUES	\$ 24,865,000	\$ 25,165,000	\$ 26,125,000	\$ 1,260,000	5%	
VI. ALLOCATIONS & OTHER APPROPRIATIONS						
Appropriations from / (to) Capital Outlay Reserves	\$ 309,000	\$ (6,336,000)	\$ 9,293,300	\$ 8,984,300	2908%	
Appropriations from / (to) Special Projects Reserve	-	-	4,501,700	4,501,700	N / A	
Carry-over Appropriations	5,316,000	1,746,000	7,225,000	1,909,000	36%	
SUBTOTAL	\$ 5,625,000	\$ (4,590,000)	\$ 21,020,000	\$ 15,395,000	274%	
TOTAL REVENUES	\$ 30,490,000	\$ 20,575,000	\$ 47,145,000	\$ 16,655,000	55%	

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2025-26 PRELIMINARY BUDGET**

**OPERATING EXPENDITURES DETAIL
ADMINISTRATION / ENGINEERING**

	BUDGET		PROJECTED		CHANGE FROM	
	FY 2024-25	FY 2024-25	FY 2024-25	FY 2024-25	PROPOSED FY 2025-26	FY 2024-25 BUDGET \$ %
I. PERSONNEL						
Salaries & Wages	\$ 1,331,000	\$ 1,225,000	\$ 1,421,000	\$ 90,000	7%	
Payroll Taxes	130,000	101,000	133,000	3,000	2%	
Benefits	528,000	458,000	598,000	70,000	13%	
Subtotal	\$ 1,989,000	\$ 1,784,000	\$ 2,152,000	\$ 163,000	8%	
Allocation to Reclamation Project	(35,000)	(32,000)	(35,000)	-	0%	
TOTAL PERSONNEL	\$ 1,954,000	\$ 1,752,000	\$ 2,117,000	\$ 163,000	8%	
II. GENERAL OPERATIONS						
Programs & Charges						
Association Memberships & Support Contributions	\$ 35,000	\$ 29,000	\$ 35,000	\$ -	0%	
Director Fees	10,000	7,000	10,000	-	0%	
Election	30,000	-	-	(30,000)	-100%	
LAFCO Budget - PBCSD Share	33,000	30,000	33,000	0	0%	
County Property Tax Admin Chgs	200,000	160,000	200,000	-	0%	
Insurance - Liability & Property	26,000	27,000	31,000	5,000	19%	
Training / Conference & Travel	21,000	12,000	21,000	-	0%	
Subtotal	\$ 355,000	\$ 265,000	\$ 330,000	\$ (25,000)	-7%	
Professional & Technical Services						
Newsletters, Notices, Advertisements Production & Mailing	\$ 41,000	\$ 56,000	\$ 60,000	\$ 19,000	46%	
Legal	40,000	35,000	45,000	5,000	13%	
Auditing & Accounting	42,000	40,000	47,000	5,000	12%	
Administrative Support	20,000	8,000	20,000	-	0%	
Other Professional Services	33,000	1,000	24,000	(9,000)	-27%	
Safety & Wellness	9,000	5,000	9,000	-	0%	
Information Sys / Network & Software	57,000	59,000	85,000	28,000	49%	
Subtotal	\$ 242,000	\$ 204,000	\$ 290,000	\$ 48,000	20%	
Materials / Supplies/ Equipment & Maintenance						
Housekeeping & Hospitality	\$ 23,000	\$ 28,000	\$ 29,000	\$ 6,000	26%	
Building & Facilities Maintenance	52,000	42,000	50,000	(2,000)	-4%	
Office / Network & Subscriptions	48,000	25,000	48,000	-	0%	
Network Hardware / Software Maintenance Subscriptions	12,000	10,000	13,000	1,000	8%	
Subtotal	\$ 135,000	\$ 105,000	\$ 140,000	\$ 5,000	4%	
TOTAL GENERAL OPERATIONS	\$ 732,000	\$ 574,000	\$ 760,000	\$ 28,000	4%	

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2025-26 PRELIMINARY BUDGET**

**OPERATING EXPENDITURES DETAIL
ADMINISTRATION / ENGINEERING**

	BUDGET		PROJECTED		CHANGE FROM	
	FY 2024-25	FY 2024-25	FY 2024-25	FY 2024-25	PROPOSED FY 2025-26	FY 2024-25 BUDGET \$ %
III. UTILITIES						
Gas & Electricity	\$ 11,000	\$ 11,000	\$ 13,000	\$ 2,000	18%	
Telephone / Communications & Internet	22,500	32,000	36,000	13,500	60%	
Water	3,500	4,000	4,500	1,000	29%	
TOTAL UTILITIES	\$ 37,000	\$ 47,000	\$ 53,500	\$ 16,500	45%	
5% CONTINGENCY	\$ 136,000	\$ -	\$ 146,500	\$ 10,500	8%	
TOTAL ADMIN & ENGINEERING	\$ 2,859,000	\$ 2,373,000	\$ 3,077,000	\$ 218,000	8%	

SUPPLEMENTAL LAW ENFORCEMENT

	BUDGET		PROJECTED		CHANGE FROM	
	FY 2024-25	FY 2024-25	FY 2024-25	FY 2024-25	PROPOSED FY 2025-26	FY 2024-25 BUDGET \$ %
I. GENERAL OPERATIONS						
Materials / Supplies & Equipment	\$ 8,000	\$ 7,000	\$ 8,000	\$ -	0%	
Educational Prg & Sober Grad Sponsorships	6,000	3,000	6,000	-	0%	
TOTAL GENERAL OPERATIONS	\$ 14,000	\$ 10,000	\$ 14,000	\$ -	0%	
II. CONTRACTUAL SERVICES						
Suppl Law & Traffic Enforcement Svc (CHP)	\$ 360,000	\$ 295,000	\$ 360,000	\$ -	0%	
Other Law Enforcement Services (Mo County Sherriff)	5,000	-	5,000	-	0%	
TOTAL CONTRACTUAL SERVICES	\$ 365,000	\$ 295,000	\$ 365,000	\$ -	0%	
5% CONTINGENCY	\$ 19,000	\$ -	\$ 19,000	\$ -	0%	
TOTAL POLICE PROTECTION / SECURITY	\$ 398,000	\$ 305,000	\$ 398,000	\$ -	0%	

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2025-26 PRELIMINARY BUDGET**

OPERATING EXPENDITURES DETAIL

FIRE / EMERGENCY MEDICAL

		PROJECTED		CHANGE FROM		
		BUDGET	ACTUAL	PROPOSED	FY 2024-25 BUDGET	
		FY 2024-25	FY 2024-25	FY 2025-26	\$	%
I	GENERAL OPERATIONS					
	Programs & Charges					
	Insurance - Liability & Property	\$ 35,000	\$ 43,000	\$ 49,000	\$ 14,000	40%
	Subtotal	\$ 35,000	\$ 43,000	\$ 49,000	\$ 14,000	40%
	Professional & Technical Services					
	Information Sys / Network & Software	\$ 31,000	\$ 32,000	\$ 34,000	\$ 3,000	10%
	Subtotal	\$ 31,000	\$ 32,000	\$ 34,000	\$ 3,000	10%
	Materials / Supplies/ Equipment & Maintenance					
	Shop & Small Tools	\$ 6,000	\$ 5,000	\$ 6,000	\$ -	0%
	Housekeeping & Hospitality	36,000	34,000	36,000	-	0%
	Building & Facilities Maintenance	25,000	18,000	25,000	-	0%
	Office/Network & Software	41,000	31,000	15,000	(26,000)	-63%
	Subtotal	\$ 108,000	\$ 88,000	\$ 82,000	\$ (26,000)	-24%
	TOTAL GENERAL OPERATIONS	\$ 174,000	\$ 163,000	\$ 165,000	\$ (9,000)	-5%
II	FIRE DEPT OPERATIONS (Supplies / Equip and R&M)					
	Vehicles & Equipment	\$ 50,000	\$ 31,000	\$ 50,000	\$ -	0%
	Fire Hose	9,000	7,000	9,000	-	0%
	Self Contained Breathing Apparatus (SCBA)	34,000	15,000	24,000	(10,000)	-29%
	Personnel & Safety	50,000	49,000	50,000	-	0%
	Uniform & Laundry Svc	13,000	8,000	13,000	-	0%
	TOTAL FIRE DEPT OPERATIONS	\$ 156,000	\$ 110,000	\$ 146,000	\$ (10,000)	-6%
III	FIRE PREVENTION PROGRAM					
	District Public Safety Day & Open House	\$ 65,000	\$ 66,000	\$ 75,000	\$ 10,000	15%
	Community Event (Zombie Race)	35,000	46,000	55,000	20,000	57%
	Pebble Beach Station Prevention O/M	23,000	26,000	42,000	19,000	83%
	Fire Hazard Inspection Program Expenses	7,000	7,000	7,000	-	0%
	Fire Hazard Abatement Clearance	10,000	-	10,000	-	0%
	Residential & Vacant Lot Clearance Reimb.	(10,000)	-	(10,000)	-	0%
	Fire Defense Projects	850,000	830,000	1,000,000	150,000	18%
	Fire Prevention Shared O&M	129,000	91,000	110,000	(19,000)	-15%
	Fire Hydrant Testing & Maintenance Svc	100,000	80,000	120,000	20,000	20%
	Fire Defense Space Inspectors	174,000	148,000	175,000	1,000	1%
	Less: Cypress & C. Highlands Reimb	(302,000)	(210,000)	(300,000)	2,000	-1%
	TOTAL FIRE PREVENTION PROGRAM	\$ 1,081,000	\$ 1,084,000	\$ 1,284,000	\$ 203,000	19%

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2025-26 PRELIMINARY BUDGET**

OPERATING EXPENDITURES DETAIL

FIRE / EMERGENCY MEDICAL

	BUDGET FY 2024-25	PROJECTED ACTUAL FY 2024-25	PROPOSED FY 2025-26	CHANGE FROM FY 2024-25 BUDGET	
				\$	%
IV FIRE DEPT COST SHARE					
Water Rescue Program (33.5% PBCSD)	\$ 33,000	\$ 44,000	\$ 37,000	\$ 4,000	12%
Drone Program	44,000	42,000	50,000	6,000	14%
Paramedic Program (37.5% PBCSD)	100,000	109,000	106,000	6,000	6%
Battalion Joint Training Prg (37.5% PBCSD)	77,000	75,000	104,000	27,000	35%
Carmel Hill Station (50% PBCSD)	26,000	15,000	55,000	29,000	112%
Command & Support Staff (37.5% PBCSD)	20,500	18,000	20,500	-	0%
Less: Cypress & C. Highlands Reimb	(157,500)	(182,000)	(187,000)	(29,500)	19%
Automatic Vehicle Locator Prg	58,000	71,000	33,000	(25,000)	-43%
Less: Cypress / C. Highlands / Aromas / Soledad & So Monterey County Reimb (70.8%)	(41,000)	(48,000)	(23,500)	17,500	-43%
TOTAL FIRE DEPT COST SHARE	\$ 160,000	\$ 144,000	\$ 195,000	\$ 35,000	22%
V UTILITIES					
Gas & Electricity	\$ 34,000	\$ 31,000	\$ 34,000	\$ -	0%
Telephone & Communications	18,000	14,000	17,000	(1,000)	-6%
Water	10,000	10,000	11,000	1,000	10%
TOTAL UTILITIES	\$ 62,000	\$ 55,000	\$ 62,000	\$ -	0%
VI CONTRACTUAL SERVICES					
CAL FIRE Schedule A Fire Protection / Emerg Medical & Advanced Life Support Svc	\$ 8,200,000	\$ 7,200,000	\$ 8,700,000	\$ 500,000	6%
TOTAL CONTRACTUAL SERVICES	\$ 8,200,000	\$ 7,200,000	\$ 8,700,000	\$ 500,000	6%
5% CONTINGENCY	\$ 124,000	\$ -	\$ 528,000	\$ 404,000	326%
TOTAL FIRE DEPARTMENT	\$ 9,957,000	\$ 8,756,000	\$ 11,080,000	\$ 1,123,000	11%

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2025-26 PRELIMINARY BUDGET**

**OPERATING EXPENDITURES DETAIL
WASTEWATER / MAINTENANCE**

	PROJECTED		CHANGE FROM		
	BUDGET FY 2024-25	ACTUAL FY 2024-25	PROPOSED FY 2025-26	FY 2024-25 BUDGET \$	%
I. PERSONNEL					
Salaries & Wages	\$ 790,000	\$ 764,000	\$ 838,000	\$ 48,000	6%
Payroll Taxes	89,000	76,000	94,000	5,000	6%
Benefits	270,000	240,000	313,000	43,000	16%
Subtotal	\$ 1,149,000	\$ 1,080,000	\$ 1,245,000	\$ 96,000	8%
Allocation to Reclamation Project	(113,000)	(106,000)	(117,000)	(4,000)	4%
TOTAL PERSONNEL	\$ 1,036,000	\$ 974,000	\$ 1,128,000	\$ 92,000	9%
II. GENERAL OPERATIONS					
Programs & Charges					
Association Memberships & Certifications	\$ 13,000	\$ 12,000	\$ 17,000	\$ 4,000	31%
Insurance - Liability & Property	36,000	40,000	46,000	10,000	28%
Training / Conference & Travel	26,000	19,000	26,000	-	0%
Subtotal	\$ 75,000	\$ 71,000	\$ 89,000	\$ 14,000	19%
Professional & Technical Services					
Contractual Maintenance	\$ 10,000	\$ 9,000	\$ 10,000	\$ -	0%
Safety & Wellness	13,000	9,000	14,000	1,000	8%
Professional Engineering & Consulting	35,000	21,000	34,000	(1,000)	-3%
Information Sys / Network & Software	17,000	-	2,000	(15,000)	-88%
Subtotal	\$ 75,000	\$ 39,000	\$ 60,000	\$ (15,000)	-20%
Materials/Supplies/Equipment & Maintenance					
Shop & Small Tools	\$ 15,000	\$ 16,000	\$ 15,000	\$ -	0%
Housekeeping & Hospitality	5,000	5,000	5,000	-	0%
Office / Network & Software	9,000	6,000	8,000	(1,000)	-11%
Personnel Protective & Safety	25,000	19,000	15,000	(10,000)	-40%
Laundry & Uniform Services	17,000	17,000	21,000	4,000	24%
Subtotal	\$ 71,000	\$ 63,000	\$ 64,000	\$ (7,000)	-10%
TOTAL GENERAL OPERATIONS	\$ 221,000	\$ 173,000	\$ 213,000	\$ (8,000)	-4%
III. BUILDING & FACILITIES					
Gasoline & Diesel Fuel	\$ 82,000	\$ 76,000	\$ 82,000	\$ -	0%
Less: CAL FIRE & Reclam Reimb.	(57,000)	(54,000)	(57,000)	-	0%
Subtotal	\$ 25,000	\$ 22,000	\$ 25,000	\$ -	0%
Materials/Supplies & Maintenance					
Buildings / Facilities Repairs & Maintenance	\$ 44,000	\$ 24,000	\$ 33,500	\$ (10,500)	-24%
Subtotal	\$ 44,000	\$ 24,000	\$ 33,500	\$ (10,500)	-24%
TOTAL BUILDING & FACILITIES	\$ 69,000	\$ 46,000	\$ 58,500	\$ (10,500)	-15%

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2025-26 PRELIMINARY BUDGET**

**OPERATING EXPENDITURES DETAIL
WASTEWATER / MAINTENANCE**

	PROJECTED		CHANGE FROM		
	BUDGET FY 2024-25	ACTUAL FY 2024-25	PROPOSED FY 2025-26	FY 2024-25 BUDGET \$	%
IV. WASTEWATER OPERATIONS (Supplies / Equipment and R&M)					
Vehicles & Equipment	\$ 46,000	\$ 30,000	\$ 45,000	\$ (1,000)	-2%
Permits	16,000	22,000	21,500	5,500	34%
Sewer Pump Stations	112,000	67,000	111,000	(1,000)	-1%
Subsurface Lines & Equipment	69,000	19,000	39,000	(30,000)	-43%
Call Out Mileage Expense	1,000	1,000	1,000	-	0%
TOTAL WASTEWATER OPERATIONS	\$ 244,000	\$ 139,000	\$ 217,500	\$ (26,500)	-11%
V. UTILITIES					
Gas & Electricity	\$ 112,000	\$ 113,000	\$ 119,000	\$ 7,000	6%
Telephone & Communications	16,000	15,000	16,000	-	0%
Water	8,000	8,000	8,000	-	0%
TOTAL UTILITIES	\$ 136,000	\$ 136,000	\$ 143,000	\$ 7,000	5%
VI. CONTRACTUAL SERVICES					
CAWD Sewer Treatment & Disposal	\$ 2,000,000	\$ 2,054,000	\$ 2,200,000	\$ 200,000	10%
Allocation to Reclamation Prj (Source Water)	(85,000)	(103,000)	(95,000)	(10,000)	12%
TOTAL CONTRACTUAL SERVICES	\$ 1,915,000	\$ 1,951,000	\$ 2,105,000	\$ 190,000	10%
5% CONTINGENCY	\$ 181,000	\$ -	\$ 193,000	\$ 12,000	7%
TOTAL WASTEWATER / MAINTENANCE	\$ 3,802,000	\$ 3,419,000	\$ 4,058,000	\$ 256,000	7%

SOLID WASTE

	PROJECTED		CHANGE FROM		
	BUDGET FY 2024-25	ACTUAL FY 2024-25	PROPOSED FY 2025-26	FY 2024-25 BUDGET \$	%
I. GENERAL OPERATIONS					
Household Hazardous Waste Recycling Event	\$ 45,000	\$ 37,500	\$ 45,000	\$ -	0%
Zero Waste & Recycling Programs Support	13,000	-	14,000	1,000	8%
Franchise Agreement Support Svcs	7,000	-	25,000	18,000	257%
SB1383 Related Costs	23,000	13,000	20,000	(3,000)	-13%
Medical Waste Take Back Program	1,000	500	1,000	-	0%
TOTAL GENERAL OPERATIONS	\$ 89,000	\$ 51,000	\$ 105,000	\$ 16,000	18%
II. CONTRACTUAL SERVICES					
Green Waste Recovery: Basic Residential Collection & Disposal Services	\$ 1,102,000	\$ 1,104,000	\$ 1,135,000	\$ 33,000	3%
TOTAL CONTRACTUAL SERVICES	\$ 1,102,000	\$ 1,104,000	\$ 1,135,000	\$ 33,000	3%
5% CONTINGENCY	\$ 59,000	\$ -	\$ 60,000	\$ 1,000	2%
TOTAL SOLID WASTE	\$ 1,250,000	\$ 1,155,000	\$ 1,300,000	\$ 50,000	4%

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2025-26 PRELIMINARY BUDGET**

OPERATING EXPENDITURES DETAIL

RECLAMATION

	PROJECTED		CHANGE FROM		
	BUDGET FY 2024-25	ACTUAL FY 2024-25	PROPOSED FY 2025-26	FY 2024-25 BUDGET \$	%
I. ADMINISTRATIVE & GENERAL EXPENSES					
Salaries / Benefits & Overhead (Admin & Engin.)					
Salaries	\$ 23,500	\$ 21,000	\$ 23,500	\$ -	0%
Payroll Taxes / Benefits & Overhead	11,500	10,500	11,500	-	0%
Subtotal	\$ 35,000	\$ 31,500	\$ 35,000	\$ -	0%
Other Administrative & General Expenses					
Directors Fees	\$ 500	\$ 500	\$ 500	\$ -	0%
Insurance - Property & Liability	11,000	11,500	13,500	2,500	23%
Insurance - Earthquake	36,500	35,500	40,500	4,000	11%
Insurance Forest Lake Dam Failure Liability	5,000	4,500	5,500	500	10%
Subtotal	\$ 53,000	\$ 52,000	\$ 60,000	\$ 7,000	13%
TOTAL ADMINISTRATIVE & GENERAL	\$ 88,000	\$ 83,500	\$ 95,000	\$ 7,000	8%
II. DISTRIBUTION SYSTEM O&M EXPENSES					
Salaries, Benefits & Overhead (Maintenance)					
Salaries	\$ 75,000	\$ 70,500	\$ 78,000	\$ 3,000	4%
Payroll Taxes / Benefits & Overhead	38,000	35,500	39,000	1,000	3%
Subtotal	\$ 113,000	\$ 106,000	\$ 117,000	\$ 4,000	4%
Energy & Utilities					
Gas & Electricity	\$ 44,000	\$ 48,500	\$ 50,000	\$ 6,000	14%
Telephone & Communications	2,000	2,000	2,500	500	25%
Forest Lake Eye Wash Station Water	1,500	1,000	1,500	-	0%
Subtotal	\$ 47,500	\$ 51,500	\$ 54,000	\$ 6,500	14%
Other Distribution System O&M					
Permits	\$ 32,000	\$ 29,000	\$ 32,000	\$ -	0%
Distribution Lines Repairs & Maint.	15,000	2,500	5,000	(10,000)	-67%
Viscaino Pump Station Repairs & Maint.	5,000	7,000	5,000	-	0%
Forest Lake Reservoir Repairs & Maint.	35,000	24,500	34,500	(500)	-1%
Storage Tank Repairs & Maint.	2,000	1,500	2,000	-	0%
Employee Call Out Mileage	2,000	1,500	2,000	-	0%
Fuel	4,000	3,500	4,000	-	0%
Training / Memberships & Certifications	5,000	3,500	5,000	-	0%
Forest Lake Reservoir Operating Expenses	35,000	23,500	35,000	-	0%
Forest Lake Chemicals	35,000	39,500	35,000	-	0%
Scada Software / Instrumentation	5,000	-	4,000	(1,000)	-20%
Scada Platform Support Svcs Subscription	5,000	4,000	5,000	-	0%
Subtotal	\$ 180,000	\$ 140,000	\$ 168,500	\$ (11,500)	-6%

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2025-26 PRELIMINARY BUDGET**

OPERATING EXPENDITURES DETAIL

RECLAMATION

	BUDGET		PROJECTED		CHANGE FROM	
	FY 2024-25	FY 2024-25	FY 2024-25	FY 2024-25	FY 2025-26	FY 2024-25 BUDGET
					\$	%
Professional Services						
Engineering Consulting	\$ 35,000	\$ 4,000	\$ 35,000	\$ -	\$ -	0%
Other Professional Services	1,500	1,000	1,500	-	-	0%
Subtotal	\$ 36,500	\$ 5,000	\$ 36,500	\$ -	\$ -	0%
TOTAL DISTRIBUTION SYSTEM	\$ 377,000	\$ 302,500	\$ 376,000	\$ (1,000)	\$ (1,000)	0%
III. ALTERNATIVE SOURCE WATER O&M						
Water Wells Supplies / Equip. / Repairs & Maint.	\$ 11,000	\$ 19,000	\$ 10,000	\$ (1,000)	\$ (1,000)	-9%
Remote Monitoring	4,000	4,000	4,000	-	-	0%
Water Treatment Cost	85,000	103,000	95,000	10,000	10,000	12%
TOTAL SOURCE WATER	\$ 100,000	\$ 126,000	\$ 109,000	\$ 9,000	\$ 9,000	9%
TOTAL RECLAMATION PRJ	\$ 565,000	\$ 512,000	\$ 580,000	\$ 15,000	\$ 15,000	3%

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2025-26 PRELIMINARY BUDGET
CAPITAL OUTLAYS SUMMARY**

	BUDGET FY 2024-25	PROJECTED ACTUAL FY 2024-25	PROPOSED FY 2025-26	CHANGE FROM FY 2024-25 BUDGET		<i>Information Only</i> Carry Over FY 2024-25
				\$	%	
<u>ADMINISTRATION / ENGINEERING</u>						
Facility Improvements	\$ 1,050,000	\$ 73,000	\$ 1,000,000	\$ (50,000)	-5%	\$ 995,000
Parking Lot Pavement	200,000	-	200,000	-	0%	200,000
Office Equipment & Furniture	65,000	53,000	208,000	143,000	220%	
Emergency Replacement Reserve	10,000	-	10,000	-	0%	10,000
Subtotal	\$ 1,325,000	\$ 126,000	\$ 1,418,000	\$ 93,000	7%	\$ 1,205,000
<u>FIRE</u>						
Fire Department Capital Projects & Equipment	\$ 2,670,000	\$ 1,720,000	\$ 1,088,000	\$ (1,582,000)	-59%	\$ 930,000
Emergency Replacement Reserve	20,000	-	20,000	-	0%	20,000
Subtotal	\$ 2,690,000	\$ 1,720,000	\$ 1,108,000	\$ (1,582,000)	-59%	\$ 950,000
<u>UNDERGROUNDING UTILITIES</u>						
Undergrounding Utilities Phase 4 Project	\$ 1,250,000	\$ 588,000	\$ 12,665,000	\$ 11,415,000	913%	\$ 665,000
Subtotal	\$ 1,250,000	\$ 588,000	\$ 12,665,000	\$ 11,415,000	913%	\$ 665,000
<u>WASTEWATER / MAINTENANCE</u>						
Treatment Plant Capital Outlays	\$ 209,000	\$ 224,000	\$ 634,000	\$ 425,000	203%	\$ -
Pump Stations Rehabilitation	2,260,000	194,000	6,765,000	4,505,000	199%	1,995,000
Sewer Replacement	2,235,000	128,000	2,890,000	655,000	29%	2,110,000
PBCSD Facilities Improvements	50,000	30,000	-	(50,000)	-100%	-
Wastewater Equipment	945,000	555,000	415,000	(530,000)	-56%	250,000
Emergency Replacement Reserve	50,000	-	50,000	-	0%	50,000
Subtotal	\$ 5,749,000	\$ 1,131,000	\$ 10,754,000	\$ 5,005,000	87%	\$ 4,405,000
<u>RECLAMATION</u>						
Distribution System Improvements	\$ -	\$ 142,000	\$ -	\$ -	N/A	
Forest Lake Improvements	250,000	69,000	-	(250,000)	-100%	
Reclamation Vehicles & Equipment	165,000	79,000	390,000	225,000	136%	
Subtotal	\$ 415,000	\$ 290,000	\$ 390,000	\$ (25,000)	-6%	
TOTAL CAPITAL ITEMS	\$ 11,429,000	\$ 3,855,000	\$ 26,335,000	\$ 14,906,000	130%	\$ 7,225,000

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2025-26 PRELIMINARY BUDGET**

**CAPITAL OUTLAY DETAIL
ADMINISTRATION / ENGINEERING**

	PROPOSED FY 2025-26	<i>Information Only</i> CARRY OVER FY 2024-25
ADMIN FACILITIES IMPROVEMENTS / OFFICE EQUIPMENT		
Facility Improvement Project	\$ 1,000,000	\$ 995,000
Parking Lot Pavement	200,000	200,000
Admin Office Furniture	90,000	
Board Room Furniture	30,000	
Training Room Furniture	30,000	
Records Management Software	30,000	
File / Email & Document Management Network Server	28,000	
TOTAL IMPROVEMENTS AND EQUIPMENT	\$ 1,408,000	\$ 1,195,000

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2025-26 PRELIMINARY BUDGET**

**CAPITAL OUTLAY DETAIL
FIRE / EMERGENCY MEDICAL**

	PROPOSED FY 2025-26	<i>Information Only</i> CARRY OVER FY 2024-25
FIRE DEPARTMENT CAPITAL PROJECTS & EQUIPMENT		
<u>Pebble Beach Fire Station</u>		
Wildland Patrol Vehicle 22	\$ 550,000	\$ 525,000
Mobile Command Unit Rehabilitation	120,000	120,000
Fire Safe Garden Improvements	100,000	
Base Radio Station Alerting System Upgrades	35,000	35,000
Gas House Shed Concrete Pad	30,000	30,000
Fire Station Treadmills (2)	13,000	
SUBTOTAL	\$ 848,000	\$ 710,000
<u>Carmel Hill Station</u>		
Carmel Hill Station Base Radio Station Alerting System Upgrades (50% PBCSD Share)	\$ 25,000	\$ 25,000
SUBTOTAL	\$ 25,000	\$ 25,000
<u>Shared Battalion Programs (PBCSD Serving as Lead Agency):</u>		
Fire Prevention Captains Vehicles (P26 / P27)	\$ 267,000	\$ 267,000
Fire EMS Chief Vehicle (B26)	91,000	91,000
Command & Fire Prevention Capts Laptop Computers (8)	26,000	
Water Rescue Headsets (10)	21,000	
AED Defibrillators (2)	10,000	
Less: Cypress FPD & Carmel Highlands FPD Share (62.5%)	(260,000)	(223,000)
SUBTOTAL	\$ 155,000	\$ 135,000
<u>Shared Battalion Programs Cypress FPD Serving as Lead Agency (PBCSD 37.5%):</u>		
Fire Command Vehicles: Ops Chiefs B21 / B22	\$ 60,000	\$ 60,000
SUBTOTAL	\$ 60,000	\$ 60,000
TOTAL CAPITAL PROJECTS & EQUIPMENT	\$ 1,088,000	\$ 930,000

UNDERGROUNDING UTILITIES

CAPITAL IMPROVEMENT PROJECTS		
Undergrounding Utilities Phase 4 Project	\$ 12,665,000	\$ 665,000
TOTAL CAPITAL IMPROVEMENTS	\$ 12,665,000	\$ 665,000

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2025-26 PRELIMINARY BUDGET**

**CAPITAL OUTLAY DETAIL
WASTEWATER / MAINTENANCE**

	PROPOSED FY 2025-26	<i>Information Only</i> CARRY OVER FY 2024-25
CAPITAL IMPROVEMENT PROJECTS		
Sewer Line & Manhole Replacement Projects	\$ 2,360,000	\$ 2,110,000
Sewer & Manhole Replacement Projects	500,000	
Sewer Manhole Frames & Covers	20,000	
Carmel Gate Metering Instrumentation	10,000	
TOTAL CAPITAL IMPROVEMENTS	\$ 2,890,000	\$ 2,110,000
PUMP STATIONS REHABILITATION PROJECTS		
Pump Station P3 Rehabilitation	\$ 5,360,000	\$ 1,360,000
Pump Station P4 Rehabilitation	985,000	485,000
Pump Station P5 Fuel Tank Upgrade	150,000	
Pump Station P7 Power Generator Rehabilitation	100,000	
Pump Station P3 Crane Improvements	100,000	100,000
Pump Station P7 Pumps (60HP)	35,000	35,000
Pump Station P6 & P7 Instrumentation	20,000	
Pump Station P7 Flow Meter	15,000	15,000
TOTAL PUMP STATIONS REHABILITATION	\$ 6,765,000	\$ 1,995,000
MAINTENANCE DEPARTMENT EQUIPMENT		
Camera Van (PB-3)	\$ 150,000	
Crane Truck (PB-7)	150,000	150,000
Easement Line Cleaning Equipment	50,000	50,000
SCADA Servers (WW 75% / Reclam 25%)	30,000	30,000
GIS / CMMS Development	20,000	20,000
SCADA Workstation Computers	15,000	
TOTAL MAINTENANCE DEPT EQUIPMENT	\$ 415,000	\$ 250,000

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2025-26 PRELIMINARY BUDGET**

**CAPITAL OUTLAY DETAIL
WASTEWATER TREATMENT PLANT
(CAWD 1/3 PBCSD Share)**

		PROPOSED FY 2025-26	<i>Information Only</i> CARRY OVER FY 2024-25
CAWD LONG-TERM CAPITAL PROJECTS			
Treatment Plant Perimeter Improvements	\$	270,000	
Main Potable Water & Gas Main Repl (5.5% Collections)		35,000	
Equipment Enclosures		15,000	
TOTAL CAWD LONG-TERM CAPITAL PRJ	\$	320,000	\$ -
CAWD EQUIPMENT			
Yard Mule Sludge Truck ZEV (Replace Existing Diesel)	\$	117,000	
Cyber-Security Upgrade		84,000	
Machine Learning Phase 2		45,000	
Effluent Pump Impeller Parts		32,000	
Gas Conditioning Compressor		13,000	
Influent Building Roof		10,000	
Laboratory HVAC System (Reclamation 50%)		8,000	
Laboratory Roof (Reclamation 50%)		5,000	
TOTAL CAWD EQUIPMENT	\$	314,000	\$ -

RECLAMATION

EQUIPMENT (FOREST LAKE & DISTRIBUTION SYSTEM)			
Forest Lake Strainers (3)	\$	200,000	
Forest Lake Sulfuric Acid Injection Equipment		50,000	
Forest Lake Blowers (2)		50,000	
3-Way Valve Box - Electric Operator		50,000	
Viscaino Rd Pump Station Pump & Motor Starter		25,000	
Forest Lake Multi-Probe		15,000	
TOTAL CAPITAL EQUIPMENT	\$	390,000	

PRELIMINARY BUDGET

FY 2025-26

ENCLOSURES

- 1) Resolution No. 25-10 Adopting the Preliminary Budget for Fiscal Year 2025-26 and Setting the Final Budget Hearing.



**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 25-10**

**ADOPTING PRELIMINARY BUDGET FOR FISCAL YEAR 2025-26
AND SETTING FINAL BUDGET HEARING**

-000-

RESOLVED, by the Board of Directors of the Pebble Beach Community Services District as follows:

1. The Preliminary Budget for Fiscal Year 2025-26 as shown on Exhibit "A" hereto, is hereby adopted as this District's Preliminary Budget for fire protection and emergency medical response, police protection and security, wastewater collection, treatment and disposal, garbage collection and disposal, reclaimed water distribution services, undergrounding overhead utilities, and capital outlays for fiscal year 2025-26; and said budget is ordered available for public review.

2. The following estimated sums from service charges and fees shall also be required:
 - a) \$1,780,000 for wastewater collection, treatment, and disposal services,
 - b) \$200,000 for fire protection and emergency medical services; and,
 - c) \$1,135,000 basic residential garbage collection and disposal services.

A public hearing to consider adoption of the Final Budget, including service charges and fees, of this District for fiscal year 2025-26 is hereby set for **June 27, 2025 at 9:40 a.m.**

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Pebble Beach Community Services District, Pebble Beach, Monterey County, California, duly held on **April 25, 2025** by the following vote:

AYES: Directors:

NOES: Directors:

ABSENT: Directors:

ATTEST:

Richard D. Verbanec, Board President

Nicholas R. Becker, Board Secretary