

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcسد.org

PUBLIC MEETING NOTICE & AGENDA

**December 12, 2008
9:30 A.M.**

CALL TO ORDER & ROLL CALL

Jeffrey B. Froke, Ph.D., Vice President ___ Gary D. Hornbuckle, Ph.D. ___
Leo M. Laska ___ Richard D. Verbanec, President ___ Gerald F. Verhasselt ___

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances:** *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve [Minutes](#) of Regular Board meeting held on October 31, 2008.
4. Receive [Statement of Receipts and Disbursements](#) for October 2008.
 - A. Receive *Cash Basis Budget* [Report](#) for October 2008.
5. Approve *Check Register* for [October](#) and [November](#) 2008.

FIRE DEPARTMENT

6. Receive Fire Chief's monthly [report](#) of Fire Department operations, fire prevention and training.
7. Review status of Pebble Beach Fire Safe Demonstration Garden Project

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

MAINTENANCE, ENGINEERING & CONSTRUCTION

8. Receive monthly utilities operations and maintenance [report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
9. Receive status [report](#) regarding active PBCSD capital improvement projects.
10. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Director Verbanec to attend the CAWD Board of Directors meeting scheduled for December 18, 2008 at 3945 Rio Rd., Carmel.
 - B. Director Hornbuckle to attend the CAWD Board of Directors meeting scheduled for January 22, 2009 at 3945 Rio Rd., Carmel.

SOLID WASTE MANAGEMENT

11. Receive [report](#) regarding the meeting of the Monterey Regional Waste Management District (“MRWMD”) Board meeting held on November 21, 2008.

GENERAL GOVERNMENT

12. Adopt [Resolution 08-16](#) restating District policy for employer paid contributions to California Public Employees Retirement System.
13. Provide direction for casting ballot for election of Independent Special District Alternate Member to serve on the Local Agency Formation Commission of Monterey County.
14. Adopt [Resolution 08-17](#) selecting President, Vice President, Secretary, Secretary Pro-Tem of PBCSD Board of Directors and District Treasurer for a one-year term of office.

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

15. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
 - A. General Manager Report.

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

- B. Questions from Directors or staff seeking clarification of matters within the purview of the District.
- C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
- The next two meetings of the Board of Directors of the **Carmel Area Wastewater District** will be held on **Thursday, December 18, 2008 and Thursday, January 22, 2009 at 9:30 a.m.** (*Directors Verbanec and Hornbuckle to attend on behalf of the PBCSD Board of Directors*).
 - The next meeting of the Board of Directors of the **Monterey Regional Waste Management District** will be held on **Friday, December 19, 2008 at 9:30 a.m.** (*Director Laska representing PBCSD*).
 - The next meeting of the Reclamation Management Committee is not yet scheduled. (*Directors Hornbuckle and Verbanec representing PBCSD*).
 - The next meeting of the Special District Association of Monterey County will be held on **Tuesday, January 20, 2009 at 6:00 p.m.** at the Shoreline Conference Center, Marina (*Directors Verbanec and Verhasselt to attend on behalf of PBCSD*).

CLOSED SESSION

16. A closed session of the Board will be held to conduct the Board's annual performance evaluation of the General Manager and District Legal Counsel.

ADJOURNMENT

17. Consider motion to adjourn the meeting to the next regular meeting on **Friday, January 30, 2009 9:30 a.m.**