

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcسد.org

PUBLIC MEETING NOTICE & AGENDA

**February 29, 2008
9:30 A.M.**

CALL TO ORDER & ROLL CALL

Jeffrey B. Froke, Ph.D., Vice President ___ Gary D. Hornbuckle, Ph.D. ___
Leo M. Laska ___ Richard D. Verbanec, President ___ Gerald F. Verhasselt ___

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances**: *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes**: *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve *Minutes* of Special Board meetings held [January 16](#) and [January 19, 2008](#) and Regular Board meeting held on [January 25, 2008](#).
4. Receive [Statement of Receipts and Disbursements](#) for January 2008.
 - A. Receive [Cash Basis Budget Report](#) for January 2008.
5. Approve *Check Register* for January 2008.
6. Receive *Monterey County Treasurer's Investment Report* for quarter ended December 31, 2007.

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

7. Consider adopting [Resolution 08-02](#), declaring certain District property surplus and authorizing its disposal.

FIRE DEPARTMENT

8. Receive Fire Chief's monthly [report](#) of Fire Department operations, fire prevention and training.
9. Receive status [report](#) on improvements in operating procedures and systems to notify residents during emergencies.
 - A. Approve increase in budget for the purchase of equipment for 1620 AM radio station.

MAINTENANCE, ENGINEERING & CONSTRUCTION

10. Receive monthly utilities operations and maintenance [report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
11. Receive status [report](#) regarding active PBCSD capital improvement projects.
12. Receive Carmel Area Wastewater District [reports](#) and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Copies of written reports regarding CAWD Board of Directors meeting held February 28, 2008, and related oral report(s) from Director Hornbuckle and/or General Manager.
 - B. Assign Director Froke to attend the CAWD Board of Directors meeting on Thursday, March 27 at 9:30 a.m., 3945 Rio Rd., Carmel.

SOLID WASTE MANAGEMENT

13. Receive [report](#) regarding the meeting of the Monterey Regional Waste Management District ("MRWMD") Board meeting held on February 15, 2008.
14. Receive [report](#) of recycling efforts at the AT&T Golf Tournament.

GENERAL GOVERNMENT

15. Consider approving new District staff organization and job description for the new position of Deputy General Manager/Chief Financial Officer.

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MISCELLANEOUS INFORMATION AND COMMUNICATIONS

16. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
- A. General Manager report.
 - B. Questions from Directors or staff seeking clarification of matters within the purview of the District.
 - C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
 - The next meeting of the Board of Directors of the Carmel Area Wastewater District will be held on **Thursday, March 27, 2008 at 9:30 a.m.** (*Director Froke to attend on behalf of the PBCSD Board of Directors*).
 - The next meeting of the Board of Directors of the Monterey Regional Waste Management District will be held on **Friday, March 21, 2008 at 9:30 a.m.** (*Director Laska representing PBCSD*).
 - The next meeting of the Special District Association of Monterey County will be held on **Tuesday, April 15, 2008 at 6:00 p.m.** at the Shoreline Conference Center, Marina (*Directors Verbanec and Verhasselt to attend on behalf of PBCSD*).

CLOSED SESSION

17. As permitted by Government Code section 54956.8 et seq., the Board may adjourn to a Closed Session to consider such matters as litigation, certain personnel matters, property negotiations, or to confer with the District's labor negotiators, on the specific matter listed below.

- A. Personnel Matter – Deputy General Manager

ADJOURNMENT

18. Consider motion to adjourn the meeting to the next regular meeting on **Friday, March 28, 2008, 9:30 a.m.**

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