

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS**

3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274  
www.pbcسد.org

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**PUBLIC MEETING NOTICE & AGENDA**

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**January 25, 2008  
9:30 A.M.**

**CALL TO ORDER & ROLL CALL**

Jeffrey B. Froke, Ph.D., Vice President \_\_\_ Gary D. Hornbuckle, Ph.D. \_\_\_  
Leo M. Laska \_\_\_ Richard D. Verbanec, President \_\_\_ Gerald F. Verhasselt \_\_\_

**APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS**

1. **Appearances:** *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

**MINUTES & FINANCIAL MATTERS**

3. Approve Minutes of Regular Board meeting held on December 7, 2007.
4. Receive *Statement of Receipts and Disbursements* for November and December 2007.
5. Approve *Check Register* for November and December 2007.
6. Receive mid-year *Budget Report* for Fiscal Year 2007-08.
7. Receive *Staff Report* on potential impact of State Budget on District property tax revenue.

**TIMED BUSINESS**  
**10:00 A.M. FIRE CODE ADOPTION**

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcسد.org](http://www.pbcسد.org) 3 to 5 days before the Board meeting.*

8. **Public Hearing** to consider comments regarding proposed Ordinance No. 25 Adopting the California Fire Code (2007 Edition), Prescribing Regulations Concerning Conditions Hazardous to Life and Property from Fire and Explosion, and Issuance of Permits.
  - A. Consider adopting Second and Final Reading of proposed [Ordinance No. 25](#).

### **END OF TIMED BUSINESS**

#### **FIRE DEPARTMENT**

9. Receive Staff [Report](#) on impacts of January 4<sup>th</sup> storms on District operations and residents.
  - A. Consider providing direction on current operating procedures or service issues to be presented in future Board meetings.
10. Receive Fire Chief's monthly [report](#) of Fire Department operations, fire prevention and training.

#### **MAINTENANCE, ENGINEERING & CONSTRUCTION**

11. Receive monthly utilities operations and maintenance [report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
12. Receive status [report](#) regarding active PBCSD capital improvement projects.
13. Consider approving *Resolution 08-01* authorizing construction [improvements](#) at Seal Rock pump station P-3.
14. Consider approving plan and schedule for development of Sewer System Management Plan (SSMP) required by State Water Resources Control Board Order No. 2006-0003 - Statewide General Waste Discharge Requirements for Sanitary Sewer Systems.
15. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
  - A. Copies of written reports regarding CAWD Board of Directors meeting held December 11, 2007 and January 24, 2008, and related oral report(s) from Directors Verhasselt, Verbanec, and/or General Manager.
  - B. Assign Director Hornbuckle to attend the CAWD Board of Directors meeting on Thursday, February 28 at 9:30 a.m., 3945 Rio Rd., Carmel.

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbczd.org](http://www.pbczd.org) 3 to 5 days before the Board meeting.*

### **SOLID WASTE MANAGEMENT**

16. Receive report regarding the meeting of the Monterey Regional Waste Management District (“MRWMD”) Board meeting held on January 18, 2008.

### **GENERAL GOVERNMENT**

17. Consider Revising the District Administrative Code Section Related to Director Compensation.
18. Consider and approve Board of Directors’ assignments for 2008.
  - A. Receive schedule of 2008 Conferences and Symposiums related to District activities.
19. Consider action selecting new general manager.

### **MISCELLANEOUS INFORMATION AND COMMUNICATIONS**

20. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
  - A. General Manager report.
  - B. Questions from Directors or staff seeking clarification of matters within the purview of the District.
  - C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
    - The next meeting of the Board of Directors of the Carmel Area Wastewater District will be held on **Thursday, February 28 at 9:30 a.m.** (*Director Hornbuckle to attend on behalf of the PBCSD Board of Directors*).
    - The next meeting of the Board of Directors of the **Monterey Regional Waste Management District** will be held on **Friday, February 15, 2008 at 9:30 a.m.** in the MRWMD Boardroom (*Director Laska representing PBCSD*).
    - The next meeting of the Reclamation Management Committee is scheduled for **Friday, February 1, 2008 at 9:30 a.m.** at PBCSD Boardroom (*Directors and alternate representing PBCSD to be determined*).

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcSD.org](http://www.pbcSD.org) 3 to 5 days before the Board meeting.*

- The next meeting of the Special District Association of Monterey County will be held on **Tuesday, April 15, 2008 at 6:00 p.m.** at the Shoreline Conference Center (former Fort Ord).

### **CLOSED SESSION**

21. As permitted by Government Code section 54956.8 et seq., the Board may adjourn to a Closed Session to consider such matters as litigation, certain personnel matters, property negotiations, or to confer with the District's labor negotiator(s), on the specific matters (if any) as listed below.

A. Discuss and evaluate the January 19, 2008 general manager interviews.

### **ADJOURNMENT**

22. Consider motion to adjourn the meeting to the next regular meeting on **Friday, February 29, 2008, 9:30 a.m.**