

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS**

3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274  
www.pbcسد.org

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**PUBLIC MEETING NOTICE & AGENDA**

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**December 7, 2007**  
9:30 A.M.

**CALL TO ORDER & ROLL CALL**

Jeffrey B. Froke, Ph.D., Vice President \_\_\_\_ Gary D. Hornbuckle, Ph.D. \_\_\_\_  
Leo M. Laska \_\_\_\_ Richard D. Verbanec, President \_\_\_\_ Gerald F. Verhasselt \_\_\_\_

**APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS**

1. **Appearances**: *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes**: *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

**MINUTES & FINANCIAL MATTERS**

3. Approve Minutes of Regular Board meeting held on October 26, 2007.
4. Receive Statement of Receipts and Disbursements for October 2007.
  - A. Receive *Cash Basis Budget* Report for October 2007.
5. Approve *Check Register* for October 2007.
6. Receive *Monterey County Treasurer's Investment* Report for quarter ended 9/30/07.
7. Receive *PBCSD Annual Financial Statements and Independent Audit* Report for the Fiscal Year ended June 30, 2007.

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcسد.org](http://www.pbcسد.org).*

## **FIRE DEPARTMENT**

### **TIMED BUSINESS** **10:15 A.M. FIRE CODE ADOPTION**

8. **Public Hearing** to consider comments regarding [Negative Declaration](#) and proposed [Ordinance No. 25](#) Adopting the California Fire Code (2007 Edition), Prescribing Regulations Concerning Conditions Hazardous to Life and Property from Fire and Explosion, and Issuance of Permits.
  - A. Consider adopting Negative Declaration for proposed Ordinance No. 25.
  - B. Consider adopting First Reading of proposed Ordinance No. 25 and set schedule for adopting [Second and Final Reading](#).

### **END OF TIMED BUSINESS**

9. Receive Fire Chief's monthly [report](#) of Fire Department operations, fire prevention and training.

## **MAINTENANCE, ENGINEERING & CONSTRUCTION**

10. Receive monthly utilities operations and maintenance [report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
11. Receive status [report](#) regarding active PBCSD capital improvement projects.
12. Adopt [Resolution 07-27](#) declaring the lowest responsible bid and authorizing award of construction contract for the [P-3 Seal Rock Pump Station Force Main Replacement Project](#).
13. Approve increase in project budget for emergency [sewer line repair project](#) at 1470 Cypress Drive.
14. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
  - A. Director Verhasselt and/or General Manager to attend the **December 11, 2007** CAWD Board of Directors meeting at 3945 Rio Rd., Carmel.

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcSD.org](http://www.pbcSD.org) 3 to 5 days before the Board meeting.*

## **SOLID WASTE MANAGEMENT**

15. Receive report regarding the meeting of the Monterey Regional Waste Management District (“MRWMD”) Board meeting held on November 16, 2007.

## **GENERAL GOVERNMENT**

16. Consider Approving Amended and Restated Contract for District Legal Counsel Services.
17. Consider action on the General Manager and Legal Counsel compensation level. (This item may be deferred until after the Closed Session.)
18. Consider adopting of [Resolution 07-28](#) selecting President, Vice President, Secretary, Secretary Pro-Tem of PBCSD Board of Directors and District Treasurer for a [one-year term of office](#).
19. Consider adopting [Resolution No. 07-29](#) appointing a [PBCSD Representative](#) to serve on the Board of Directors of the Monterey Regional Waste Management Authority.
20. Consider adopting [Resolution No. 07-30](#) appointing a [PBCSD Representative](#) and an Alternate Representative to serve on the Monterey County Special Districts Association.

## **MISCELLANEOUS INFORMATION AND COMMUNICATIONS**

21. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
  - A. General Manager report.
  - B. Questions from Directors or staff seeking clarification of matters within the purview of the District.
  - C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
    - The next meeting of the Board of Directors of the Carmel Area Wastewater District will be held on **Tuesday, December 11, 2007 at 9:30 a.m.** (Director Verhasselt attending on behalf of the PBCSD Board of Directors).

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcSD.org](http://www.pbcSD.org) 3 to 5 days before the Board meeting.*

- The next meeting of the Board of Directors of the **Monterey Regional Waste Management District** will be held on **Friday, December 21, 2007** at **9:30 a.m.** in the MRWMD Boardroom (*Director Laska representing PBCSD*).
- The next meeting of the Reclamation Management Committee is scheduled for **Friday, February 1, 2008** at **9:30 a.m.** at PBCSD Boardroom (*Directors and alternate representing PBCSD to be determined*).
- The next meeting of the Special District Association of Monterey County will be held on **Tuesday, January 15, 2008** at **6:00 p.m.** at the Shoreline Conference Center (former Fort Ord).

### **CLOSED SESSION**

22. As permitted by Government Code section 54956.8 et seq., the Board may adjourn to a Closed Session to consider such matters as litigation, certain personnel matters, property negotiations, or to confer with the District's labor negotiators, on the specific matters as listed below.
- A. Personnel Matter
    - Public Employee Performance Evaluation
      1. General Manager
      2. Legal Counsel
  - B. Conference With Labor Negotiators
    - District negotiators: As appointed by the Board on October 26, 2007
    - Unrepresented employees: General Manager and Legal Counsel.
23. Instruct Board bargaining representatives on salary and fringe benefits negotiation with General Manager.

### **ADJOURNMENT**

24. Consider motion to adjourn the meeting to the next regular meeting on **Friday, January 25, 2008, 9:30 a.m.**