

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS**

3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274  
www.pbcسد.org

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**PUBLIC MEETING NOTICE & AGENDA**

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**March 30, 2007**  
9:30 A.M.

**CALL TO ORDER & ROLL CALL**

Jeffrey B. Froke, Ph. D., Vice President \_\_\_ Gary D. Hornbuckle, Ph.D. \_\_\_  
Leo M. Laska \_\_\_ Richard D. Verbanec, President \_\_\_ Gerald F. Verhasselt \_\_\_

**APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS**

1. **Appearances:** *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

**MINUTES & FINANCIAL MATTERS**

3. Approve *Minutes* of Regular Board [meeting](#) held on February 23, 2007 and Strategic Planning Special [meeting](#) held on February 26, 2007.
4. Receive [Statement of Receipts and Disbursements](#) for February 2007.
  - A. Receive *Cash Basis Budget* [Report](#) for February 2007.
5. Approve *Check Register* for February 2007.
6. Receive staff [report](#) and consider policy direction regarding contracting an accounting firm to conduct annual independent audits of the District's financial transactions for up to three years.
7. Receive [report](#) on changing the treatment of Director compensation from Independent Contractor to Employee compensation.

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcسد.org](http://www.pbcسد.org) 3 to 5 days before the Board meeting.*

A. Consider adopting [Resolution 07-01](#) amending the District's Supplemental Retirement Plan by excluding the Board members from life and long-term disability insurance requirements.

### **FIRE DEPARTMENT**

8. Receive Fire Chief's monthly [report](#) of Fire Department operations, fire prevention and training.
9. Consider approving [amendment](#) to Project Assignment No. 12 of Master Agreement with E2 Consulting Engineers to provide additional engineering services for Water System Improvements for Fire Protection Pipeline Project.

### **MAINTENANCE, ENGINEERING & CONSTRUCTION**

10. Receive monthly utilities operations and maintenance [reports](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
11. Receive status report regarding active PBCSD capital improvement [projects](#).
12. Adopt *Resolution No. 07-05* authorizing purchase of [utility truck](#) for maintenance department under the California Department of General Services purchasing contract.
13. Adopt *Resolution 07-06* approving Project Assignment No. 15 to Master Agreement with E2 Consulting Engineers to provide [engineering services](#) required for Pump Station P-3 Rehabilitation Project.
14. Receive report regarding meeting of Reclamation Management Committee of the CAWD/PBCSD Wastewater Reclamation Project held on March 2, 2007.
15. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
  - A. Copies of written reports regarding CAWD Board of Directors meeting held on March 22, 2007, and related oral report(s) from Directors Verbanec and/or General Manager.
  - B. Assign Director Hornbuckle to attend the CAWD Board meeting on **Thursday, April 26 at 9:30 a.m.**, 3945 Rio Rd., Carmel.

### **SOLID WASTE MANAGEMENT**

16. Receive reports regarding meetings of Monterey Regional Waste Management District ("MRWMD") Board held on March 16, 2007.

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbczd.org](http://www.pbczd.org) 3 to 5 days before the Board meeting.*

## GENERAL GOVERNMENT

17. Receive Law Enforcement Program status [report](#).
18. Receive progress [report](#) on issues identified during the February 26, 2007 Strategic Planning Study Session.
19. Consider alternative dates for the May 25, 2007 Board of Directors meeting.

## MISCELLANEOUS INFORMATION AND COMMUNICATIONS

20. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
  - A. Oral reports from General Manager.
  - B. Questions from Directors or [staff](#) seeking clarification of matters within the purview of the District.
  - C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
    - The next meeting of the Board of Directors of the **Carmel Area Wastewater District** will be held at 9:30 a.m. on **Thursday, April 26, 2007** (*Director Hornbuckle attending on behalf of the PBCSD Board of Directors*).
    - The next meeting of the Board of Directors of the **Monterey Regional Waste Management District** will be held on **Friday, April 20, 2007** at **9:30 a.m.** in the MRWMD Boardroom (*Director Laska representing PBCSD*).
    - The next meeting of the Reclamation Management Committee will be held on **Friday, May 11, 2007** at **9:30 a.m.** in the PBCSD Boardroom. (*Directors Hornbuckle and Verbanec represent PBCSD and Director Laska is an alternate representative*).
    - The next meeting of the Special District Association of Monterey County will be held on **Tuesday, April 10, 2007** at **6:30 p.m.** at the Shoreline Conference Center (former Fort Ord).

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcSD.org](http://www.pbcSD.org) 3 to 5 days before the Board meeting.*

**CLOSED SESSION**

21. A closed session of the Board is not planned, but may be held if necessary for certain limited purposes authorized pursuant to *California Government Code*

**ADJOURNMENT**

22. Consider motion to adjourn the meeting to the next regular meeting on **April 27, 2007, 9:30 a.m.**